



Saxmundham Town Council

All Members of Saxmundham Town Council are summoned to attend a meeting on

Monday 9th November 2020 at 6.30 pm using Zoom

Should any member of the public wish to attend, please contact the Clerk on the number or email below.

AGENDA

Open Forum: Members of the public are invited to give their views on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

1) Apologies for Absence

To receive apologies for absence.

2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3) Minutes of the Previous Meeting:

To accept the minutes from the previous meetings of the meetings 12th October 2020.

4) County Councillor Report - to receive a report from County Councillor R. Smith MVO.

5) District Councillor Report – to receive a report from District Councillor John Fisher.

6) Chair's Report – to receive a report from Councillor Jeremy Smith.

7) Clerk's Report – to receive a report from Karen Forster.

8) Financial Matters

- a) To note the YTD Budget report and Bank information.
- b) To note the CIL and Business Network grant receipt

9) Latest Lockdown Issues

- a) To discuss arrangements with IP17 GNS
- b) To discuss arrangements within the Town Council/Market Hall and staff.

10) Policies

To receive and approve the recommendation from the Resources Committee regarding adoption of the Disciplinary, Grievance and Equality & Diversity policies.

11) Action Plan and Budget Priorities

To review the consolidated action plan and agree the priorities for the next financial year budget.

12) New Website

To receive an update on the new website from Cllr. Jeremy Smith.

13) Committee Meetings: - To receive the draft/signed minutes of the

Resources – Draft minutes 26th October

Planning & Development – Draft Minutes 2nd November

Market Hall Management Committee –Minutes 21st September and Draft minutes 2nd November

14) Electric Car Charging point

To agree the application in principle for an electric charging point through the Green Suffolk scheme.

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15) Neighbourhood Plan Steering Group

To receive an update from the Chair of the Neighbourhood Plan Steering Group.

16) Substitute members for Committees.

To consider appointing substitute members for committees in order to ensure that meetings are quorate, in accordance with 4d(v) of Standing Orders.

17) Reports from Councillors regarding outside organisations.

SALC	Cllr. J. Macro
Citizens Advice	Cllr. J. Sandbach
East Suffolk Travel Advice (ESTA)	Cllr. J. Fisher
Sizewell A & B	Cllr. N. Hiley
Saxmundham in Bloom	The Clerk
Footpath Warden	Cllr. J. Fisher
Tree Warden	Cllr. J. Fisher
Patient Participation Group	Cllr. N. Hiley, Cllr. J. Fisher
Community Partnership	Cllr. J. Findlay, Cllr. J. Macro, Cllr. D. Eastman

18) A motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding contractual matters.



Karen Forster, Town Clerk
Clerk to Saxmundham Town Council

3/11/2020