



Saxmundham Town Council

All Members of the **Market Hall Management Committee** are summoned to attend a meeting on
Monday 21st of December 2020 using ZOOM at 7.00pm.

(If a member of the public wishes to attend, please contact the Clerk on the details below)

AGENDA

- 1) **Apologies for Absence** - To receive apologies for absence.
- 2) **Pecuniary/Non-Pecuniary Interests**
Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3) **Minutes of the Previous Meeting**
To receive the minutes of the previous meeting Monday the 2nd of November 2020.
- 4) **Finance** - To receive a report on the current financial situation for the Market Hall.
- 5) **Budget** – To receive draft budget for 21-22
- 6) **Website** - To consider the installation of ticketing and booking software on the website.
- 7) **Marketing of the market Hall** - To consider options for increasing usage of the Market Hall
- 8) **Events Programme** - To consider the development of an outline of events programme for 2021- 22.
- 9) **Market Hall Redecoration and Development**
To receive a report from Karen Forster regarding the redecoration and development plan for the market hall.
- 10) **Award for All Bid**
To consider the development of an Award for All bid for activities in the Market Hall and Market Place.
- 11) **A motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding commercial matters.**
- 12) **To consider offering a licence for the Webster Room**

R Barnett

R Barnett

Date: 14th of December 2020

Clerk to Saxmundham Town Council

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