



Saxmundham Town Council

All Members of the **Market Hall Management Committee** are summoned to attend a meeting on

Monday 2nd November 2020

(If a member of the public wishes to attend, please contact the Clerk on the details below)

AGENDA

1) Apologies for Absence

To receive apologies for absence.

2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3) Minutes of the Previous Meeting

To receive the minutes of the previous meeting 21st September 2020.

4) Open Forum

To invite the public to comment on any item on the agenda. The public may not join in the meeting itself.

5) Finance

a) To receive a report on the current financial situation for the Market Hall.

b) To receive a report on regular bookings

6) Market Hall Redecoration and Development

To receive a report from Karen Forster regarding the redecoration and development plan for the market hall and agree the schedule and budget for the planned works of stage 1. To incorporate the items requiring attention as identified by the Structural Survey.

K. Forster

Date: 26th October 2020

Clerk to Saxmundham Town Council

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