All Members of Saxmundham Town Council are summoned to attend a meeting on

**Monday 1st June following the Market Hall Trustee Meeting using ZOOM**

**(If a member of the public wishes to attend, please contact the Clerk)**

AGENDA

1. **Open Forum:** Members of the public are invited to give their views on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.
2. **Apologies for Absence**

To receive apologies for absence.

1. **Pecuniary/Non-Pecuniary Interests**

Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

1. **Minutes of the Previous Meeting:**

Receive and approve the minutes from the previous meetings of 9th March 2020 & the extra-ordinary meeting 20th March 2020.

1. **County Councillor Report** - to receive a report from County Councillor R. Smith.
2. **District Councillor Report** – to receive a report from District Councillor Fisher.
3. **Chair’s Report** – to receive a report from the Town Council Chair.
4. **Clerk’s Report** – to receive a report from the Clerk.
5. **Finance**
	1. To note the Internal Control Review Report.
	2. To approve the Direct Debit list
	3. To authorise expenditure on the items on the Approval List – previously circulated.
	4. To receive a report on the 2019/20 Year End accounts – previously circulated.
	5. To note the YTD Budget report and the Bank information.
6. **Audit**
	1. To consider whether the significant event of Covid 19 has had consequences on council funds.
	2. To note the Internal Audit Report.
	3. To approve the Annual Governance Statement.
	4. To approve the Accounts Statement.
7. **Coronavirus Emergency** - To receive a report from Cllrs. Eastman and Sandbach regarding IP17 GNS and the work done through the emergency.
8. **Local and Neighbourhood Plans -** To note the local plan draft main modifications.
9. **Resource Committee Meeting: -** To receive the draft minutes of the Resource Committee meeting 17/3/20.
10. **Website –** To discuss the temporary Website for Saxmundham Town Council.

**K. Forster Date: 21/5/2020**

**Clerk to Saxmundham Town Council** Tel: 01728 604595 Email: townclerk@saxmundham-tc.gov.uk