

Saxmundham Town Council



All Members of the Resources Committee are summoned to attend a meeting on
Monday 24 May 2021 in the Market Hall
AGENDA

Open Forum

Members of the public are invited to give their views on issues on the agenda or raise issues for future consideration at the discretion of the chairman. The public may not join in the meeting itself.

- 1) **Apologies for Absence** - To receive and approve apologies for absence.
- 2) **Pecuniary/Non-Pecuniary Interests** - Councillors to declare any Pecuniary or Non-Pecuniary Interests and consider any requests for dispensation.
- 3) **Minutes of the Previous Meeting** - To resolve that the minutes of the meeting held on Monday 26 April 2021 are a true and accurate record (Appendix 1).
- 4) **Finance**
 - a) To note payments and receipts and reconciliation reports for April for the Town Council (Appendix 2)
 - b) To note payments and receipts and reconciliation reports for April for the Market Hall (Appendix 3)
 - c) To authorise the May for Expenditure for Town Council (Appendix 4).
 - d) To authorise the May Expenditure for Market Hall (Appendix 5).
 - e) To receive April budget and spending report For the Town Council (Appendix 6).
 - f) To receive April budget and spending report for the Market Hall (Appendix 7).
- 5) **Market Hall** – To consider request for additional resources for the Market Hall Kitchen refit £10,000-£15,000 (Appendix 8)
- 6) **Review of CIL 2021-2022**
 - a) To receive a report on CIL balances 2021-22 (Appendix 9)
 - b) To consider report and ideas for CIL priorities 2021 –22 (Appendix 10)
- 7) **Review of Earmarked Reserves 2021-2022**
 - a) To receive a report on earmarked reserves (Appendix 11)
 - b) To consider report on levels of general and earmarked reserves (Appendix 12)..
- 8) **Assets & Asset Register**
 - a) To note additions to asset register for the period August 2020- March 2021 (Appendix 13).
 - b) To note that the Town Clerk will be removing the excess office furniture at the Town House.
- 9) **Future Use of the Town House** – To consider the future use of the Town House by voluntary organisations.
- 10) **Operational Matters**
 - a) To consider additional lamppost testing costs outside of the Sax in Bloom budget allowance (Appendix 14).
 - b) To consider data input cost for the website outside the website budget allowance (Appendix 15).
- 11) **Small Grants** - To consider any applications under £5000 (standing agenda item).
- 12) **To consider a motion to exclude the public under the Public Bodies (admission to meetings) Act 1960** on the grounds that publicity would be prejudicial to public interest by reasons of the confidential nature of the following business being transacted.
- 13) **To consider a verbal report from the chairman on a request from a local trust**
- 14) **Appointment of Environment Co-ordinator** -To receive report on the interview process to be tabled at the meeting.

Saxmundham Town Council

R Barnett

Date: 18.05.2021

Roz Barnett

Clerk to Saxmundham Town Council

Tel: 01728 604595 Email: townclerk@saxmundham-tc.gov.uk