



Saxmundham Town Council

All Members of Saxmundham Town Council are summoned to attend a meeting on

Monday 12th October 2020 at 6.30 pm using Zoom

Should any member of the public wish to attend, please contact the Clerk on the number or email below.

AGENDA

Open Forum: Members of the public are invited to give their views on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

1) Apologies for Absence

To receive apologies for absence.

2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3) Minutes of the Previous Meeting:

To accept the minutes from the previous meetings of the meetings 14th September 2020.

4) County Councillor Report - to receive a report from County Councillor R. Smith MVO.

5) District Councillor Report – to receive a report from District Councillor John Fisher.

6) Chair's Report – to receive a report from Councillor Jeremy Smith.

7) Clerk's Report – to receive a report from Karen Forster.

8) Financial Matters

- a) To note the YTD Budget report and Bank information.
- b) To note the receipt of the 2nd ½ of the precept.
- c) To receive the completion of the Audit for 2019/20.
- d) To accept the proposal to add Rosalind Barnett to the bank mandate.

9) Policies

To receive and approve the recommendation from the Resources Committee regarding adoption of the minor changes to the Standing Orders and the Financial Regulations.

10) Creation of a local Business Network

To receive an update from Cllr. Smith regarding the local Business Network.

11) Update on the Refurbishment of the Saxmundham Town Council building

To receive an update from the Chair of Amenities on the work on the Saxmundham Town Council building currently underway.

12) Asset Register

To receive and approve the Asset Register previously circulated.

13) Applications for Grants

To agree the grants and donations following receipt of applications, previously circulated.

14) Saxmundham Anniversaries

To discuss the forthcoming anniversaries for Saxmundham

- 100th for the Memorial Field 2021.
- 175th for the Market Hall 2021.
- 750th anniversary of Saxmundham Market Charter 2022.

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- 15) Committee Meetings:** - To receive the draft/signed minutes of the
Amenities – Draft minutes 28th September
Resources – Draft minutes 28th September
Planning & Development – Approved minutes 14th September, Draft minutes 5th October
Market Hall Management Committee – Draft minutes 21st September

16) White Paper – planning for the future

To consider any responses from the Planning & Development Committee and the Neighbourhood plan steering group regarding the government white paper.

17) Neighbourhood Plan Steering Group

To receive an update from the Chair of the Neighbourhood Plan Steering Group.

18) Reports from Councillors regarding outside organisations.

SALC	Cllr. J. Macro
Citizens Advice	Cllr. J. Sandbach
East Suffolk Travel Advice (ESTA)	Cllr. J. Fisher
Sizewell A & B	Cllr. N. Hiley
Saxmundham in Bloom	The Clerk
Footpath Warden	Cllr. J. Fisher
Tree Warden	Cllr. J. Fisher
Patient Participation Group	Cllr. N. Hiley, Cllr. J. Fisher
Community Partnership	Cllr. J. Findlay, Cllr. J. Macro, Cllr. D. Eastman



Karen Forster, Town Clerk
Clerk to Saxmundham Town Council

6th October 2020