



# Saxmundham Town Council

All Members of the **Resources Committee** are summoned to attend a meeting on

**Monday 27<sup>th</sup> July using ZOOM at 11.00am.**

**(If a member of the public wishes to attend, please contact the Clerk on the details below)**

## AGENDA

### 1) Apologies for Absence

To receive apologies for absence.

### 2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

### 3) Minutes of the Previous Meeting

To receive the minutes of the meeting 29<sup>th</sup> June 2020.

### 4) Open Forum

To invite the public to comment on any item on the agenda. The public may not join in the meeting itself.

### 5) Finance

- a) To discuss the upcoming grant payment to Access.
- b) To authorise the Approval for Expenditure for Town Council (previously circulated)
- c) To authorise the Approval for Expenditure for Market Hall (previously circulated)
- d) To receive a report on the bank balances
- e) To receive the performance against budget reports.

### 6) Website

To receive the new quotation from Herringbone regarding the Town and Town Council website

### 7) Bank Account

- a) To receive an update on the opening of the Cambridge Building Society Council account.
- b) To review the projected cash flow to determine the amount to transfer to the new account.

### 8) Coronavirus Emergency

To discuss expenditure to date and further expenditure expected for the Coronavirus emergency.

### 9) Windows for the Old Police Station

To receive an update on the budget costs for the old Police Station Windows/doors and asbestos removal.

### 10) Policies

To review and recommend to Full Council adoption of the following policies:

- a) Standing Orders – due to small amendments
- b) Financial Regulations – due to small amendments
- c) Donations policy

### 11) Celebrate Suffolk – Town Focus

To discuss whether to proceed with the EADT article, Town Focus, for Saxmundham

### 12) Update on the application for town signage with ESDC Community Partnership

### 13) A motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters.

K. Forster

Date: 20<sup>th</sup> July 2020

Clerk to Saxmundham Town Council

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