



Saxmundham Town Council

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

Monday 21 June 2021 6pm at the Market Hall

(If a member of the public wishes to attend, please contact the Clerk on the details below)

AGENDA

- 1) **Apologies and Approval of Absence** - To receive apologies for absence.
- 2) **Pecuniary/Non-Pecuniary Interests** - Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
- 3) **Minutes of the Previous Meeting:** To resolve that the minutes of the of the meeting held on the Monday the 28 April 2021 are a true and accurate record.
- 4) **Entrances to the Town** –To discuss report to the entrances to the Town
- 5) **Environment Co-ordinator** - To discuss priorities for the Environment Co-ordinator
 - Establishing work party
 - Land contract management and re-wilding issues
 - Planting entrances.
 - Autumn bulb planting.
 - Floral displays for summer 2022
- 6) **Environment Co-ordinator** – To discuss practical issues
 - To discuss budget for equipment for work parties £500.
 - To discuss purchase of laptop for postholder.
 - To discuss allocation of operational budget for the environment co-ordinator £1000
- 7) **Memorial Landscape Project**
 - a) To receive an update on the survey.
 - b) To discuss specification for landscape design tender.
 - c) To receive an update on ideas for Seaman’s Play area
- 8) **Welcome Back Fund Update:** To receive report and discuss possible locations for street furniture and planters
- 9) **Youth Booth**
 - a) To receive an update on the painting of the Youth Booth
 - b) To discuss options for signage at the Youth Booth
 - c) To discuss request from CYD’S to create a small planted area by the Youth Booth
- 10) **Saxmundham Walking Trail** – To receive an update on the development of walking trails.
- 11) **The Town House** – To receive a verbal update from the Clerk on shared use.
- 12) **Annual Plan & Monitoring of Maintenance** - To discuss process for developing an Annual Plan for the Committee
- 13) **Street Furniture Requests** – (Standing Item)To consider any requests
- 14) **Correspondence** - (Standing Item)To consider any correspondence received related to Amenities and Services Committee.

R Barnett

R Barnett

Date: 15/6/21

Clerk to Saxmundham Town Council

Tel: 01728 604595

Email: townclerk@saxmundham-tc.gov.uk