



Saxmundham Town Council

All Members of the Market Hall Trustee are summoned to attend a meeting on

Monday 14 June 2021 following the Town Council Meeting

AGENDA

1) Apologies for Absence

To receive apologies for absence.

2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3) Minutes of the Previous Meeting:

Receive and approve the draft minutes from the previous meeting of the 8th of February 2021 (Appendix 1) and the 8th of March 2021 (Appendix 2).

4) Finance

- a) To receive and approve the Accounts for the Market Hall for 2020-21 (Appendix 3)
- b) To receive the statement on accounts from the internal auditor (Appendix 4).
- c) To note that the Clerk will file the accounts with the charity commission once approved.

5) Phase 3 Improvements

- a) To receive a verbal report on the Market Hall Committee site meeting with the architect.
- b) To consider report on design options on improvements to the toilets and frontage of the Hall (Appendix 5).

R Barnett

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Clerk to Saxmundham Town Council

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Date: 9/06/2021