Saxmundham Town Council

All Members of the **Resources Committee** are summoned to attend a meeting on

Monday 29th June 2020 using ZOOM at 11.00am.
(If a member of the public wishes to attend, please contact the Clerk on the details below)

AGENDA

1) **Apologies for Absence**
   To receive apologies for absence.

2) **Pecuniary/Non-Pecuniary Interests**
   Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3) **Minutes of the Previous Meeting**
   To receive the minutes of the meeting 17th April 2020.

4) **Open Forum**
   To invite the public to comment on any item on the agenda. The public may not join in the meeting itself.

5) **Finance**
   a) To authorise the Approval for Expenditure for Town Council (previously circulated)
   b) To authorise the Approval for Expenditure for Market Hall (previously circulated)
   c) To receive a report on the bank balances
   d) To receive the performance against budget reports.

6) **Bank Account**
   To receive a recommendation from the Clerk regarding opening a new bank account for a nominated amount of reserves.

7) **Coronavirus Emergency**
   To discuss expenditure to date and further expenditure expected for the Coronavirus emergency.

8) **Windows for the Old Police Station**
   To review the recommendation from the Amenities and Services committee for replacement windows and doors at the Old Police Station.

9) **Policies**
   To review and recommend to Full Council adoption of the following policies:
   a) Reserve Policy
   b) Model Publications Policy

10) **Staffing Budget**
    To consider adjustments to the budget provision for the post of Town Clerk/RFO.

11) **Staff Training**
    To receive an update on plans for training for the Caretaker.

K. Forster
Date: 22nd June 2020
Clerk to Saxmundham Town Council
Tel: 01728 604595
Email: townclerk@saxmundham-tc.gov.uk