



Saxmundham Town Council

Minutes of the Meeting of Resource Committee on the 21st of December 2020 at 11.00 by Video Conference

Committee Members:

Cllr. John Findlay (Chair)

Cllr John Fisher

Cllr. Jeremy Smith,

Cllr. Di Eastman

Cllr. Nigel Hiley

Cllr. James Sandbach (Arrived during the meeting)

Also Present: Rosalind Barnett (Town Clerk)

62/20R Apologies for Absence

No apologies were received.

63/20R Declarations of Interest

There were no declarations of interest.

64/20R Minutes of the Previous Meeting

It was unanimously **RESOLVED** to accept the minutes of the 30th of November with the addition of the word 'to' in between agreed and approve on minute no 60/20R.

Please note – all documents will be signed at the first opportunity as this was a Zoom meeting.

65/20R Public Forum

There were no members of the public present.

66/20R Finance

- a) It was unanimously **RESOLVED** to approve the December payments presented to the Town Council with additional late payments from Red Dune for £249.66, Coastal Fire Service £45.48, Chris Richards £125 and Bryony Peall £600.
- b) It was unanimously **RESOLVED** to approve the December payments for the Market Hall with the additional late payment to R Hoare of £60.
- c) The balances of £15,048.19 in the Market Hall Account and £ 182,316.88 in the Town Council account were noted. The balance on the Cambridge Society savings account remains £60,000
- d) The reports on performance against budget for both the Town Council and the Market Hall were reviewed. Councillors noted that the grant from East Suffolk for £2500 for the Market Hall projector had been received.

67/20R Proposed Budget

It was unanimously **RESOLVED** to recommend the draft budget to full council for approval at the January meeting.

68/20R Policy log and Review

The Clerk shared documentation on the council's policy log and schedule for review. Councillors noted that this will be used as a framework to ensure that the Council is legally compliant. The clerk emphasised that this was a flexible document if councillors wished to amend later.

Roz Barnett
Clerk/RFO

Signed

Date

21.04.21