

Saxmundham Town Council



All Members of Saxmundham Town Council are summoned to attend a meeting of the Town Council on Monday 12 July 2021 at 7.00 pm at the Market Hall

The public are welcome to attend.

AGENDA

Open Forum: Members of the public are invited to give their views on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

1 37/21TC	Apologies and Approvals of Absence - To receive apologies for absence.
2 38/21TC	Members Declarations of Interests and Consideration of Requests for Dispensations Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3 39/21TC	Minutes of the Previous Meeting: To resolve that the draft minutes of the Saxmundham Town Council meeting held on the 28 June 2021 are a true and correct record.
4 40/21TC	County Councillor Report - To receive a report from County Councillor R. Smith MVO.
5 41/21TC	District Councillor Report – To receive a report from District Councillor John Fisher.
6 42/21TC	Chair’s Report – To receive a report from Councillor Jeremy Smith.
7 43/21TC	Minutes of the Previous Committee Meetings: a) To receive and note the draft minutes of the Resources Committee held on the 28 June 2021. (Appendix 1) b) To receive and note the draft minutes of the Amenities Committee held on the 21 June 2021. (Appendix 2) c) To receive and note the draft minutes of the Planning Control Committee held on the 16 June 2021. (Appendix 3)
8 44/21TC	Memorial Field Working Group a) To receive a presentation from the Memorial Field Working Group on design ideas. b) To note that 6 play companies have visited the site and will be reporting back with ideas and costs on the Seaman’s Avenue play area by the 5 th of August.
9 45/21TC	Financial Matters – a) To note and ratify the payments and receipts up to the 30 June 2021. (Appendix 4) b) To receive Bank Reconciliations for the Town Council and Market Hall up to the 30 June 2021. (Appendix 5) c) To receive an income and expenditure report for the Town Council and Market Hall up to the 30 June 2021. (Appendix 6)

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10 46/21TC	<p>Events Working Group</p> <p>a) To receive a verbal update from the Chair of the Working Group on the arrangements for the Christmas Shopping Event.</p> <p>b) To consider recommendation to organise major Town Events to celebrate the 750 celebrations of the anniversary of the Market Charter, with major events over one weekend in the first two weeks of July.</p> <p>c) To consider taking part in the Big Jubilee Lunch on the 5th of June 2022 to mark the Queen’s Platinum Jubilee in Saxmundham.</p>	
11 47/21TC	<p>Neighbourhood Plan</p> <p>a) To receive progress report on the Neighbourhood Plan.</p> <p>b) To consider the policies that will be attached to the Neighbourhood Plan</p>	
12 48/21TC	<p>The Gannon Rooms</p> <p>a) To receive a report from the Gannon Rooms Trustees Meeting and note that the building survey is being completed on the 13th of July.</p>	
13 49/21TC	<p>Town Centre Co-ordinator</p> <p>a) To consider the proposal that the Town Council applies for funding to appoint a Town Centre Co-ordinator for one day a week (Subject to approval from the Business Community).</p> <p>b) To consider the draft job description</p>	
14 50/21TC	<p>Reports from Councillor representatives on other organisations.</p>	
	<p>Citizens Advice Bureau Community Partnership East Suffolk Travel Advice (ESTA) Footpath warden Tree warden IP17 Good Neighbour Scheme Patient Participation Group SALC Sizewell A & B & C</p>	<p>Cllr. J. Sandbach Cllr. D Eastman, Cllr. J. Sandbach Cllr. J Fisher Cllr. J Fisher Cllr. J Fisher Cllr. D Eastman Cllr. J. Sandbach, Cllr. N. Hiley Cllr D Eastman, Cllr J Fisher, Cllr J Smith Cllr. N. Hiley, Cllr. J. Sandbach</p>
15 51/21TC	<p>Correspondence - To note correspondence received since the last meeting. (Appendix 9)</p>	

R Barnett

Roz Barnett, Tuesday, 06 July 2021

Clerk to Saxmundham Town Council