



# Saxmundham Town Council

All Members of the **Planning and Development Control Committee** are summoned to attend a meeting on

**Wednesday 15<sup>th</sup> September 2021 at 6pm in the Market Hall, Saxmundham.**

**1) Apologies for Absence**

To receive apologies for absence.

**2) Pecuniary/Non-Pecuniary Interests**

Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

**3) Minutes of the Previous Meeting**

To receive and approve the minutes of the meeting held 25<sup>th</sup> August 2021.

**4) Open Forum**

To invite the public to comment on any item on the agenda. The public may not join in the meeting itself.

**5) To consider the following planning applications**

| Planning ref   | Application date | Response deadline | Applicant name and site address       | Proposal |
|----------------|------------------|-------------------|---------------------------------------|----------|
| DC/21/4181/FUL | Mon 06 Sep 2021  | Wed 29 Sep 2021   | 91 Lincoln Avenue Saxmundham IP17 1BY |          |

**6) To note any recent decisions on planning applications by East Suffolk Council.**

**7) Date and time of next meeting.**

**J. Morcom**

**Date: 9<sup>th</sup> September 2021**

**Assistant Clerk to Saxmundham Town Council** Tel: 01728 604595 Email: [assistanttownclerk@saxmundham-tc.gov.uk](mailto:assistanttownclerk@saxmundham-tc.gov.uk)



# Saxmundham Town Council

## Minutes of the Meeting of the Planning & Development Control Committee 6.00 PM 25<sup>th</sup> August 2021 in the Market Hall

### Councillors:

Cllr. John Fisher (Chair)      Cllr. Roger Hedley-Lewis  
Cllr Nigel Hiley                      Cllr Charlotte Hawkins

**Also Present:** Jenny Morcom,(Assistant Town Clerk (ATC)).

**59/21PD Apologies for absence**

There were no apologies for absence.

**60/21PD. Pecuniary/Non-Pecuniary Interests**

None declared.

**61/21PD Minutes of the meeting held 11<sup>th</sup> August 2021**

**It was unanimously RESOLVED to approve the minutes of the meeting held on 11<sup>th</sup> August 2021.**

**62/21PD Open Forum**

No members of the public had joined the meeting.

**63/21PD Planning Applications**

DC/21/3625/FUL 9 Aug 2021 31 Aug 2021 32 Albion St, IP17 1BL Single storey extension  
**It was unanimously RESOLVED that there were no objections to the application.**

|                |      |      |                      |                                    |
|----------------|------|------|----------------------|------------------------------------|
| DC/21/3758/LBC | 19   | 10   | Old Bank House,      | Form new opening and gated access  |
|                | Aug  | Sept | Market Place,        | in existing rear boundary wall for |
|                | 2021 | 2021 | Saxmundham, Suffolk, | new disabled access route to Old   |
|                |      |      | IP17 1AG,            | Bank House, with erection of new   |
|                |      |      |                      | boundary wall to severance plot    |

**It was unanimously RESOLVED to support the application especially as it will help disabled people..**

**64/21PD Recent Planning Decisions.**

The Committee noted the following decisions:

|                |      |        |               |                   |             |            |
|----------------|------|--------|---------------|-------------------|-------------|------------|
| DC/21/3274/DRC | 12   | 2      | Saxmundham    | Proposal:         | P and D 21  | Permitted  |
|                | July | August | Railway       | Discharge of      | July        |            |
|                | 2021 | 2021   | Station, IP17 | Condition 3 on    |             |            |
|                |      |        | 1BW           | Application       | 30/7/2021   |            |
|                |      |        |               | DC/20/2930/VOC    | P and D     |            |
|                |      |        |               | Variation of      | noted the   |            |
|                |      |        |               | Condition 2 of    | application |            |
|                |      |        |               | Planning          |             |            |
|                |      |        |               | Permission        |             |            |
| DC/21/3453/TCA | 22   | 12 Aug | 24 North      | DC/19/2685/FUL    | P and D 4   | Responded  |
|                | July | 2021   | Entrance,     | Fell three trees, | Aug 2021    | – no       |
|                | 2021 |        | IP17 1AU      | two thuja, one    |             | objections |
|                |      |        |               | beech, and prune  |             |            |
|                |      |        |               | a copper beech.   | 5 Aug 2021  |            |
|                |      |        |               |                   | – STC       |            |

Signed \_\_\_\_\_ Date \_\_\_\_\_

|                |                    |                |  |   |   |  |
|----------------|--------------------|----------------|--|---|---|--|
|                |                    |                |  |   | supports<br>the<br>application.   |  |
| DC/21/3457/TCA | 22<br>July<br>2021 | 12 Aug<br>2021 | Fairfield<br>House South,<br>Fairfield Rd,<br>IP17 1AX | Fell one leylandii<br>and reduce<br>another | P and D 4<br>Aug 2021<br><br>5 Aug 2021<br>– STC<br>supports<br>the<br>application. | <b>Responded<br/>– no<br/>objections</b> |

**65/PD21 Report on Sizewell C**

Cllr Hiley reported that he had attended an on-line hearing about noise, pollution and air quality. Cllr Hiley used this opportunity to raise concerns about the potential for noise pollution and vibration caused by additional trains running through Saxmundham. EDF responded that there would be a maximum of four trains per night for a period of four or five years rather than for the entire development period, and that they would provide mitigation for those homes affected by the noise. Cllr Hiley is attending further meetings on 27<sup>th</sup> August and 1<sup>st</sup> September 2021.

Cllr Fisher mentioned that there would be a 'Human Wall' protest on Sizewell Beach at 10am on 19<sup>th</sup> September 2021.

**The next meeting of the Planning and Development Control Committee will be at 6 pm on Wednesday 15<sup>th</sup> September 2021.**

**The meeting closed at 6.25 p.m.**

**Jennifer Morcom, Assistant Clerk to Saxmundham Town Council  
The Town House, Station Approach  
Saxmundham, IP17 1BW**

Signed \_\_\_\_\_ Date \_\_\_\_\_



Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

|                |                |
|----------------|----------------|
| Number         | 91             |
| Suffix         |                |
| Property name  |                |
| Address line 1 | Lincoln Avenue |
| Address line 2 |                |
| Address line 3 |                |
| Town/city      | Saxmundham     |
| Postcode       | IP17 1BY       |

Description of site location must be completed if postcode is not known:

|              |        |
|--------------|--------|
| Easting (x)  | 637807 |
| Northing (y) | 262837 |

Description

|  |
|--|
|  |
|--|

**2. Applicant Details**

|                |                    |
|----------------|--------------------|
| Title          | Mr                 |
| First name     | David              |
| Surname        | Arnold             |
| Company name   |                    |
| Address line 1 | 91, Lincoln Avenue |
| Address line 2 |                    |
| Address line 3 |                    |
| Town/city      | Saxmundham         |
| Country        |                    |

## 2. Applicant Details

Postcode

Are you an agent acting on behalf of the applicant?

Yes  No

Primary number

Secondary number

Fax number

Email address

## 3. Agent Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

Postcode

Primary number

Secondary number

Fax number

Email

## 4. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without consent?

Yes  No

## 5. Materials

Does the proposed development require any materials to be used externally?

Yes  No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

|  |                                       |
|--|---------------------------------------|
| Walls  |                                       |
| Description of existing materials and finishes (optional): | Yellow facing brick                   |
| Description of proposed materials and finishes:            | Yellow facing brick to match existing |

## 5. Materials

### Roof

Description of existing materials and finishes (optional):

Concrete pan tile with half round ridge

Description of proposed materials and finishes:

Concrete pan tile with half round ridge to match existing

### Windows

Description of existing materials and finishes (optional):

White Pvcu double glazed

Description of proposed materials and finishes:

White Pvcu double glazed

### Doors

Description of existing materials and finishes (optional):

White Pvcu double glazed

Description of proposed materials and finishes:

White Pvcu double glazed to match existing

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

Os Map 1-1250@A4 Os Map 1-500@A4 position of extension  
Drawings: J2178.ep J2178.pp

## 6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

Yes  No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes  No

## 7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes  No

## 8. Parking

Will the proposed works affect existing car parking arrangements?

Yes  No

## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes  No

## 11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 12. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*.

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

Person role

- The applicant  
 The agent

|                                  |   |
|----------------------------------|---|
| Title                            | <input type="text" value="Mr"/>         |
| First name                       | <input type="text" value="Craig"/>      |
| Surname                          | <input type="text" value="Hannatt"/>    |
| Declaration date<br>(DD/MM/YYYY) | <input type="text" value="01/09/2021"/> |

Declaration made

## 13. Declaration

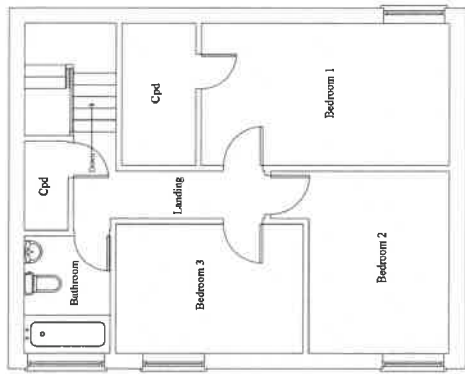
I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)

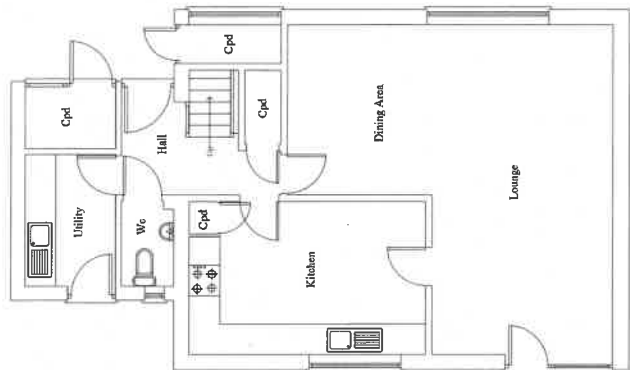
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**Existing Finishes:**

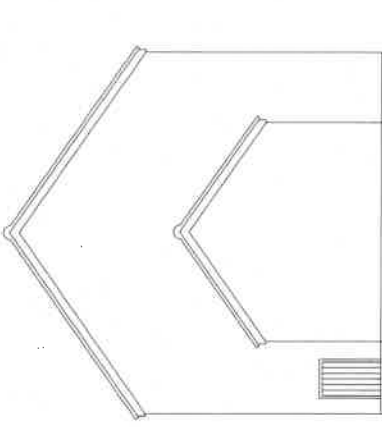
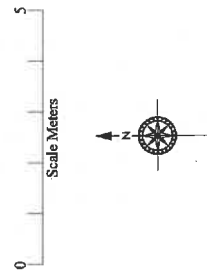
- Walls: Yellow facing brick finish.
- Windows & Doors: White PVCu Double glazed windows and doors.
- Fascia and soffit: White PVCu fascia and soffit with Black PVCu gutters and downpipes.
- Roof: Concrete interlocking pan tile with half round ridge.



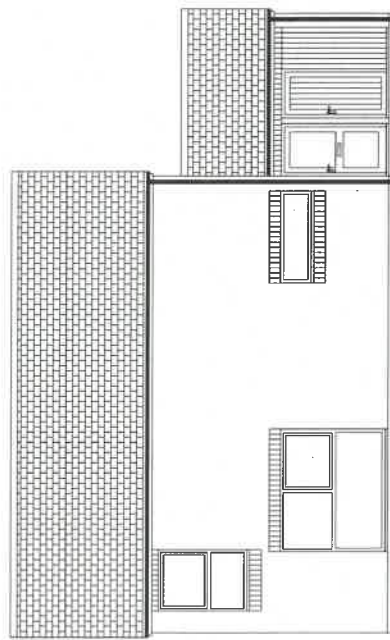
Existing First Floor Plan



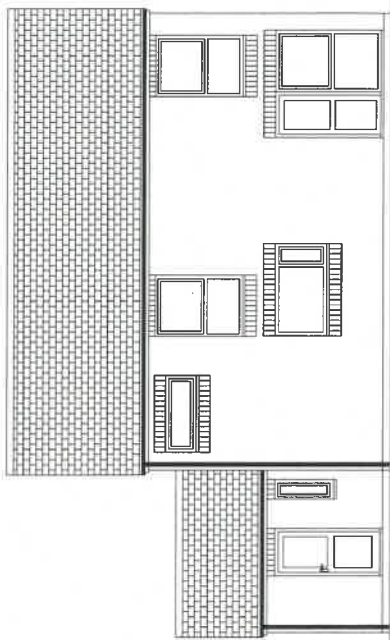
Existing Ground Floor Plan



North Elevation



East Elevation



West Elevation

**IMPORTANT NOTES**  
DO NOT SCALE FROM THIS DRAWING  
All dimensions must be checked on the site.

All work must comply with the Building Regulations.

The copyright in all drawings and the design contained herein remains the property of Hannatt Building Services until all fees are paid in full. On completion of the works, the copyright in the drawings shall revert to the client named on the drawings. It may not be transferred to a third party without the written consent of Hannatt Building Services. There will be a fee to pay for the transfer of copyright. There will be a fee to pay for the transfer of copyright.

**Notes:**

- Provide and maintain all health and safety measures for the duration of the works.
- Disconnect all services and utilize temporary supplies.
- Appoint engineer to provide all structural calculations as required with the progression of the work.
- Prior to commencement clear all planning conditions in particular that relating to consistency.
- Prepare and refer to engineers details for temporary support and permanent structure.

Revision

Company  
**Hannatt**  
BUILDING SERVICES  
Tel: 01243 012129

Client  
Mr David Arnold  
Job No.  
Two Storey Extension To Side Of Dwelling

Address  
No 91 Lincoln Avenue  
Sutton-in-Ash  
Warley  
B37 1BY

Drawing Title  
Existing Floor Plans & Elevations

Scale  
1:50 @ A1  
Date  
July 2021

Dwg No.  
Dwg-12179.ep  
Rev.

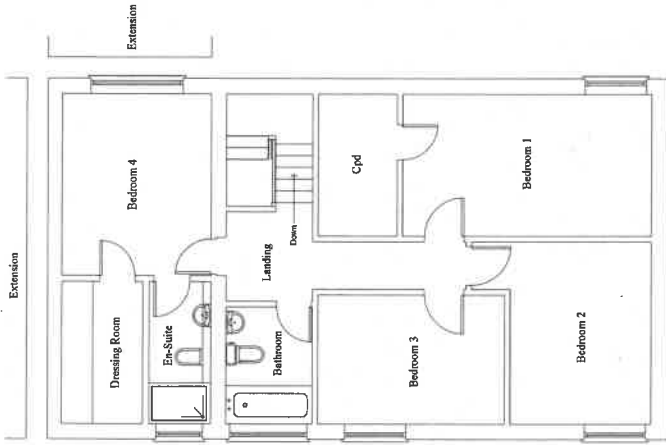




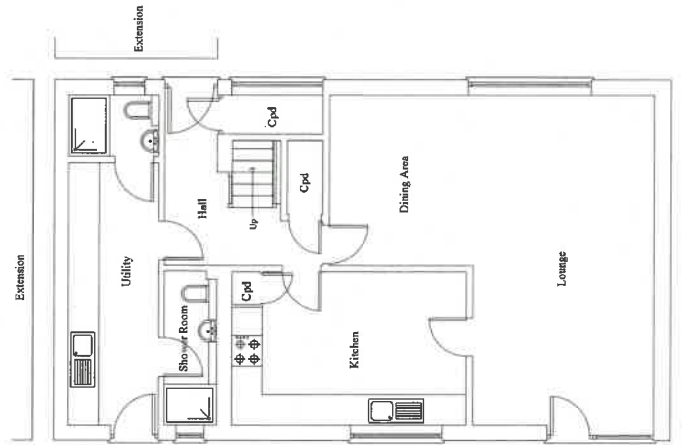
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**Proposed Finishes:**

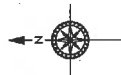
- Walls: Yellow facing brick finish to match existing.
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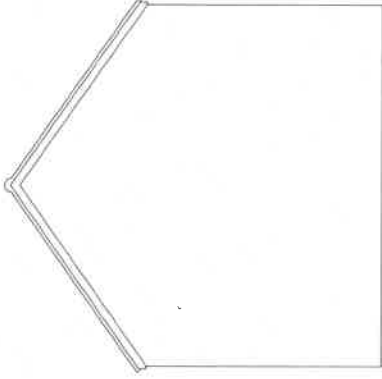
Proposed First Floor Plan



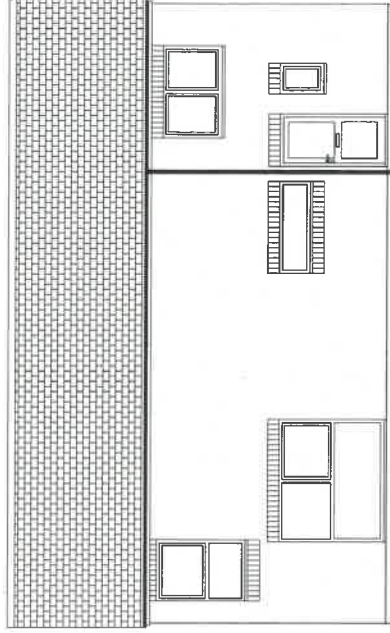
Proposed Ground Floor Plan



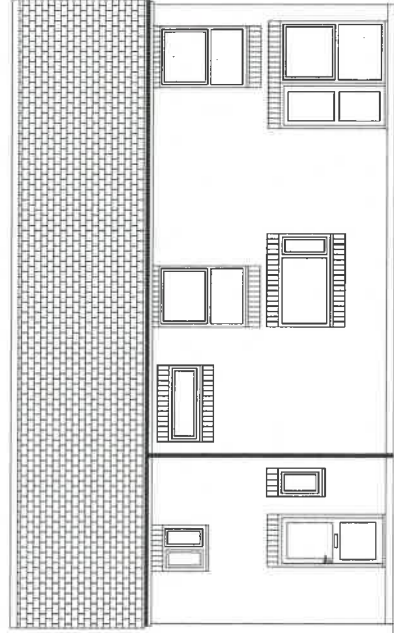
**Proposed Floor Plans & Elevations**



North Elevation



East Elevation



West Elevation

**IMPORTANT NOTES**  
DO NOT SCALE FROM THE DRAWING  
All dimensions must be checked on site  
All work must comply with the Building Regulations  
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**Notes:**  
Provide and maintain all health and safety measures for the duration of the works  
Disconnect all services and utilise temporary supplies  
Appoint engineer to provide all structural calculations as required with the progression of the work  
Prior to commencement clear all planning conditions in particular that relating to consentancy  
Prepare and refer to engineers details for temporary support and permanent structure

Revision

Copyright

**Hannatt**  
BUILDING SERVICES  
Tel: 01924 612769

Client  
Mr David Arnold

Job Title  
Two Storey Extension To Side Of Dwelling

Address  
No 91 Lincoln Avenue  
Scamundham  
Peterborough  
PE7 1BY

Drawing Title  
Proposed Floor Plans & Elevations

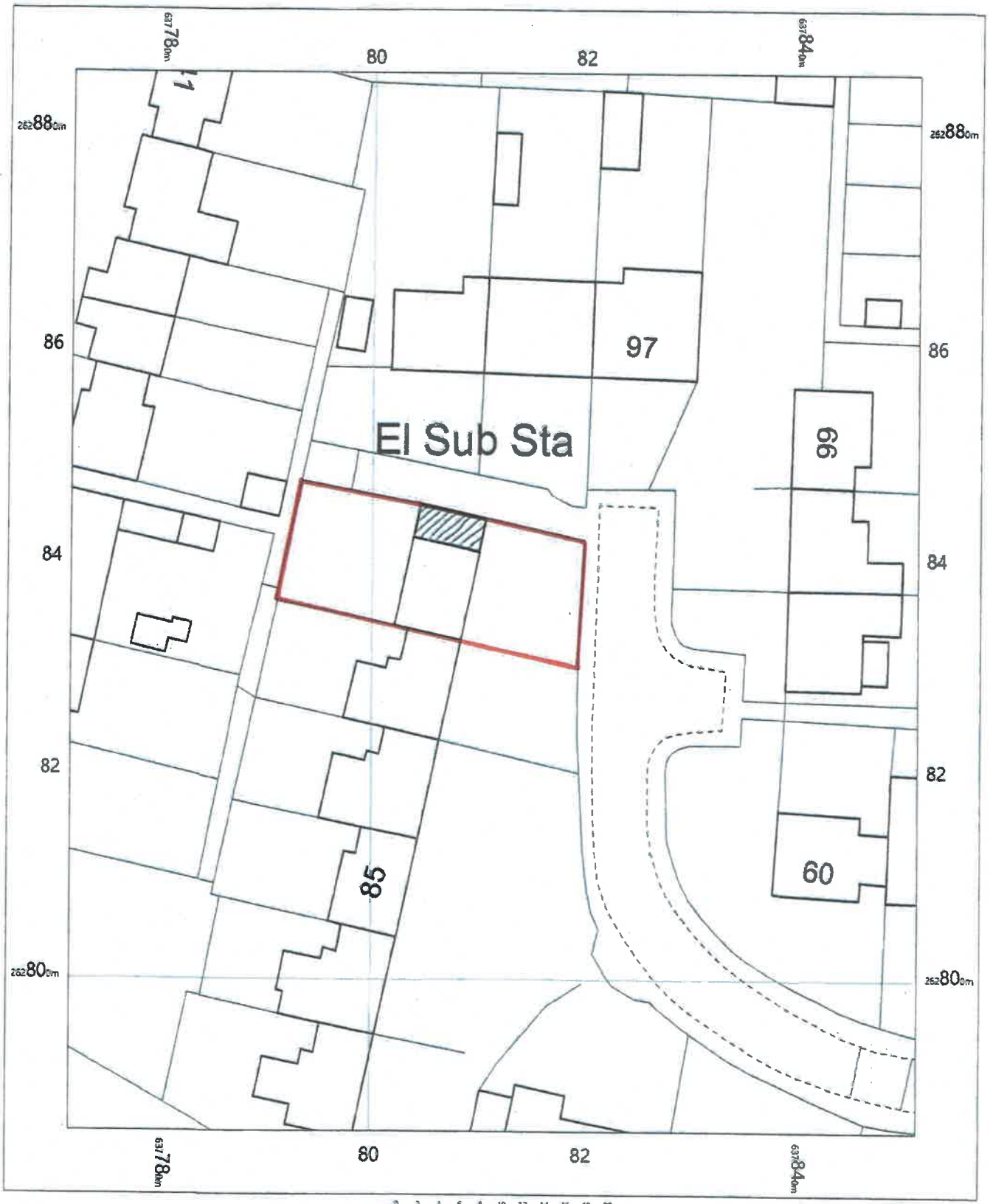
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Date  
July 2021

Eng No  
Dwg-J2176.pp

Rev.





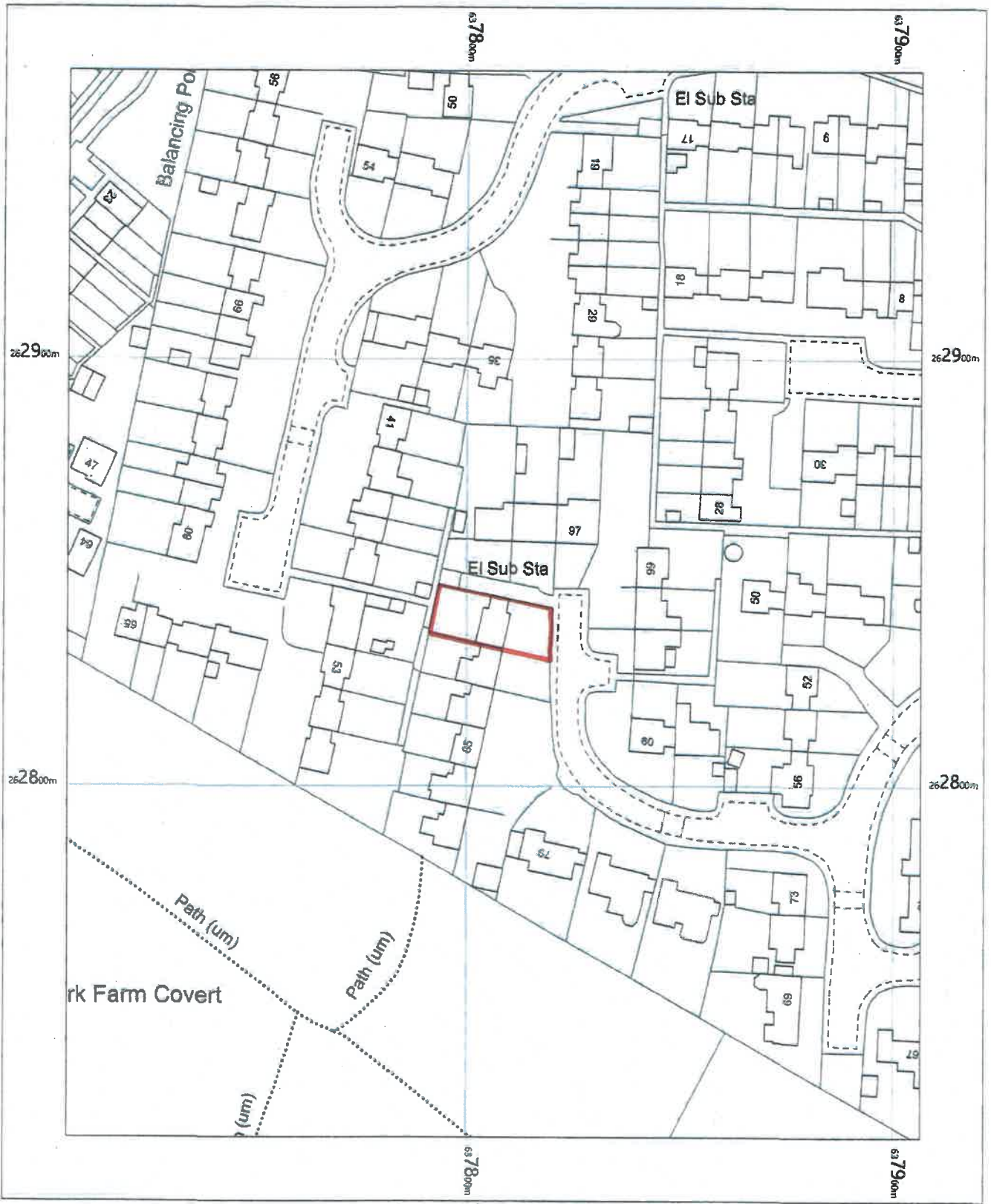
OS MasterMap 1250/2500/10000 scale  
 Wednesday, September 1, 2021, ID: BLJT-00987473  
[www.bluejetmapping.co.uk](http://www.bluejetmapping.co.uk)

1:500 scale print at A4, Centre: 637812 E, 262836 N

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OS MasterMap 1250/2500/10000 scale  
 Wednesday, September 1, 2021, ID: BLJT-00987472  
[www.bluejetmapping.co.uk](http://www.bluejetmapping.co.uk)

1:1250 scale print at A4, Centre: 637806 E, 262843 N

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Item 6 Recent East Suffolk Council Decisions.

| Planning ref  | Application date | Response deadline | Applicant name and site address            | Proposal   | STC response  | ESC decision | Appeal date* |
|---|------------------|-------------------|--|--|---|--------------|--------------|
| 14<br>DC/21/3252/FUL and<br>DC/21/3253/LBC<br>(listed building consent) | 14 July 2021     | 4 August 2021     | Hurts Hall,<br>South Entrance,<br>IP17 1ER | Erection of a single storey tennis pavilion                            | P and D 21 July 2021<br>30/7/2021<br>STC does not wish to object to the application it would like the following to be noted:<br><ul style="list-style-type: none"> <li>We are concerned about the number of trees to be removed. The application is silent on the age and type of the tree and whether they will be replaced, indeed although the plans identify trees to be removed the application itself states that no trees will be removed.</li> <li>We note that the Pavilion will be visible from the Layers on the approach road to Saxmundham.</li> </ul> | permitted    |              |
| 17<br>DC/21/3319/LBC  | 16 July 2021     | 6 Aug 2021        | 11 Albion St, IP17 1BN                     | Paint exterior of brick built outbuilding and rear of 1970s extension. | P and D 4 <sup>th</sup> Aug 2021<br>5 Aug 2021 – STC supports the application.  | permitted    |              |
| 24<br>DC/21/4181/FUL  | 8 Sept 21        | 29 Sept 21        | 91 Lincoln Ave, IP17 1BY                   | 2 storey side extension.   | P and D 15 Sept 2021  |              |              |



