

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

**Monday 25 October 2021 6pm at the Town House**

**(If a member of the public wishes to attend, please contact the Clerk on the details below)**

**AGENDA**

1. **Apologies and Approval of Absence -** To receive apologies for absence.
2. **Pecuniary/Non-Pecuniary Interests -** Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
3. **Minutes of the Previous Meeting:** To resolve that the minutes of the of the meeting held on the Monday the 19 July 2021 are a true and accurate record **(Appendix1).**
4. **Updates from the Clerk**
5. **Report on the Environmental Co-ordinator’s Activities (Appendix 2)**
6. **Memorial Field Landscape Project (Appendix 3)**
   1. To discuss budget and plans for first phase project trees
   2. To discuss budget and plans for first phase project landscaping
   3. To discuss budget and plans first phase project gate
   4. To discuss budget and plans first phase project signage
   5. To discuss proposals for memorial historical walk
7. **Site Maintenance Plans –** To consider draft maintenance plans for Town Council sites **(Appendix 4)**
8. **To consider draft tender for vegetation management and town centre maintenance (Appendix 5).**
9. **Town Gateways** – To discuss designs for Town Gateways signs **(Appendix 6).**
10. **High Street Furniture and Floral Decorations 2022-23 (Appendix 7)**. 
    1. To consideradditional spend on the station planting to complete the two borders sponsored by the Town Council
11. **To consider proposals for electrical charging points**
12. **Street Furniture Requests** – (Standing Item) To consider any requests.
13. **Correspondence -** (Standing Item) To consider any correspondence received related to Amenities and Services Committee **(Appendix 11).**



**R Barnett**

**Clerk to Saxmundham Town Council**

**Date: Wednesday, 13 October 2021**

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