



Saxmundham Town Council

All Members of the Market Hall Trustee are summoned to attend a meeting on

Monday 11 October 2021 following the Town Council Meeting

AGENDA

1) Apologies for Absence

To receive apologies for absence.

2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3) Minutes of the Previous Meeting:

To receive and approve the draft minutes from the previous meeting of the 14 June 2021 (Appendix 1)

4) Minutes of the Previous Management Committee Meetings:

- a) To receive the minutes from the previous meetings of the 19 July 2021 (Appendix 2)
- b) To receive the minutes from the previous meetings of the 27 Sept 2021 (Appendix 3)

5) Annual Report – To receive the Market Hall Trust Annual Report for 2020-2021 (Appendix 4)

6) Phase 2 Improvements

- a) To note and approve the appointment of DBS Projects to complete the kitchen improvements at a cost of £13,879.49. (Appendix 5)
- b) To note and receive the additional grant funding of £10,500 from Saxmundham Town Council for the kitchen Improvements.

R Barnett

R Barnett

Date: 05/10/2021

Clerk to Saxmundham Town Council

Tel: 01728 604595 Email: townclerk@saxmundham-tc.gov.uk