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| **All Members of Saxmundham Town Council are summoned to attend a meeting of the Town Council on**Picture 3 **Monday 11 October 2021 at 7.00 pm at the Market Hall**The public are welcome to attend. **AGENDA****Open Forum:** Members of the public are invited to give their views on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.  |
| 1 70/21TC | **Apologies and Approvals of Absence -** To receive apologies for absence. |
| 271/21TC | **Members Declarations of Interests and Consideration of Requests for Dispensations -** Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation.  |
| 372/21TC | **Minutes of the Previous Meeting-**To resolve that the draft minutes of the Saxmundham Town Council meeting held on the 13 Sept 2021 are a true and correct record. (Appendix 1) |
| 473/21TC | **County Councillor Report -** To receive a report from County Councillor R. Smith MVO. |
| 574/21TC | **District Councillor Report** – To receive a report from District Councillor John Fisher. |
| 675/21TC | **Chair’s Report** – To receive a report from Councillor Jeremy Smith. |
| 776/21TC | **Minutes of the Previous Committee Meetings:**1. To receive and note the draft minutes of the Resources Committee held on the 27 Sept 2021 (Appendix 2).
2. To receive and note the draft minutes of the Amenities Committee held on the 20 September 2021 (Appendix 3).
3. To receive and note the draft minutes of the Market Hall Committee held on the 27 September 2021 (Appendix 4).
4. To receive and note the draft minutes of the Planning Control Committee held on the 15, 29 September 2021 (Appendix 5).
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| 877/21TC |  **Financial Matters** 1. To note and ratify the payments and receipts up to the 30 September 2021. (Appendix 6)
2. To receive an income and expenditure report for the Town Council and Market Hall up to the 30 September 2021 (Appendix 7).
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| 978/21TC | **Town Council Action Plan -** To consider and approve draft action plan (Appendix 8). |
| 1079/21TC | **Recommendation from the Amenities Committee -** To consider specification for the Town Centre gateway entrances. (Appendix 9) |
| 1180/21TC | **CIL priorities -** To consider report on Cil priorities 2021-23 (Appendix 10) |
| 1281/21TC | **Neighbourhood Plan** - To receive a progress report on the Neighbourhood Plan and consider draft Neighbourhood Plan if available. |
| 1382/21TC | **East Suffolk Council Assets** - To consider options report on East Suffolk District Council Assets (Appendix 11) |
| 1483/21TC | **Communications Working Group** 1. To receive a verbal update from the chair of the working group
2. To note and receive terms of reference for the working group and consider widening the scope of the group to include community involvement
3. To note and approve expenditure on Autumn Newsletter.
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| 1584/21TC | **Correspondence -** To note correspondence received since the last meeting. (Appendix 12) |
| 1685/21TC | **Reports from Councillor representatives on other organisations.** |
| Citizens Advice Bureau Community Partnership East Suffolk Travel Advice (ESTA) Footpath warden Tree warden IP17 Good Neighbour Scheme Patient Participation Group SALCSizewell A & B & C  | Cllr. J. Sandbach Cllr. D Eastman, Cllr. J Fisher Cllr. J Fisher Cllr. J Fisher, Cllr R Hedley Lewis Cllr. D EastmanCllr. J. Sandbach, Cllr. N. HileyCllr D Eastman, Cllr J Fisher, Cllr J SmithCllr. N. Hiley, Cllr. J. Sandbach  |
| **Roz Barnett, Clerk to Saxmundham Town Council, Tuesday, 05 October 2021** |

Please note the appendices to the agenda are included in the Committee Pack and are available on the website.