

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

**Monday 22 November 2021 6pm at the Town House**

**(If a member of the public wishes to attend, please contact the Clerk on the details below)**

**AGENDA**

1. **Apologies and Approval of Absence -** To receive apologies for absence.
2. **Pecuniary/Non-Pecuniary Interests -** Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
3. **Minutes of the Previous Meeting:** To resolve that the minutes of the of the meeting held on the Monday the 25 October 2021 are a true and accurate record **(Appendix 1).**
4. **Updates from the Clerk**
5. **Report on the Environmental Co-ordinator’s Activities**
6. **Memorial Field Landscape Project** 
   1. To agree planting plan and budget for winter tree planting.
   2. To discuss budget and plans for first phase project landscaping.
   3. To discuss designs and initial feedback from companies on gate proposals.
   4. To agree budget and proposal for historic signage.
7. **Request from Men’s Sheds –** For insulation of the interior
8. **Town House –** To considerimprovements to storage facilities and installation of Town Hall heritage signage.
9. **Town Gateways** – To receive a progress report on the Town Gateways signs
10. **Street Furniture Requests** – (Standing Item) To consider any requests.
11. **Correspondence -** (Standing Item) To consider any correspondence received related to Amenities and Services Committee



**R Barnett**

**Clerk to Saxmundham Town Council**

**Date: Wednesday, 17 November 2021**

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