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| **All Members of Saxmundham Town Council are summoned to attend a meeting of the Town Council on**Picture 3 **Monday 8 November 2021 at 7.00 pm at the Market Hall**The public are welcome to attend. **AGENDA****Open Forum:** Members of the public are invited to give their views on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.  |
| 1 86/21TC | **Apologies and Approvals of Absence -** To receive apologies for absence. |
| 287/21TC | **Members Declarations of Interests and Consideration of Requests for Dispensations -** Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation.  |
| 388/21TC | **Minutes of the Previous Meeting-**To resolve that the draft minutes of the Saxmundham Town Council meeting held on the 11 October 2021 are a true and correct record. (Appendix 1) |
| 489/21TC | **County Councillor Report -** To receive a report from County Councillor R. Smith MVO. |
| 590/21TC | **District Councillor Report** – To receive a report from District Councillor John Fisher. |
| 691/21TC | **Chair’s Report** – To receive a report from Councillor Jeremy Smith. |
| 792/21TC | **Minutes of the Previous Committee Meetings:**1. To receive and note the draft minutes of the Resources Committee held on the 25 October 2021 (Appendix 2).
2. To receive and note the draft minutes of the Amenities Committee held on the 25 October 2021 (Appendix 3).
3. To receive and note the draft minutes of the Planning Control Committee held on the 15, 29 October 2021 (Appendix 4).
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| 893/21TC |  **Financial Matters** 1. To note and ratify the payments and receipts up to the 30 September 2021. (Appendix 5)
2. To consider recommendation to transfer £50000 from the Barclays Current Account into the Cambridge Building Society Account
3. To note and approve the outcome of the external audit. (Appendix 7)
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| 1094/21TC |  **Budget** 1. To receive a 6-month report on the budget position of the Town Council up to the 30 September 2021 (Appendix 8).
2. To consider and the draft 2022 – 2023 budget and precept and provide guidance to the Resources Committee on the next steps (Appendix 9).
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| 1095/21TC | **To consider recommendation from the Amenities Committee on the development of the Memorial Field** 1. To receive feedback from the Memorial Field Survey and consultation with other groups in the community.
2. To consider development recommendation for the Memorial Field suggested by the Amenities Committee.
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| 1196/21TC | **Gannon Rooms** 1. To receive feedback from the Gannon Rooms Survey and consultation.
2. To consider report on the Town Council becoming the sole Trustee of the Gannon rooms.
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| 1297/21TC | **Neighbourhood Plan** - To receive an oral progress report on the Draft Neighbourhood Plan consultation process.  |
| 1398/21TC | **Correspondence -** To note correspondence received since the last meeting. (Appendix 12) |
| 1499/21TC | **Reports from Councillor representatives on other organisations.** |
| Citizens Advice Bureau Community Partnership East Suffolk Travel Advice (ESTA) Footpath warden Tree warden IP17 Good Neighbour Scheme Patient Participation Group SALCSizewell A & B & C  | Cllr. J. Sandbach Cllr. D Eastman, Cllr. J Fisher Cllr. J Fisher Cllr. J Fisher, Cllr R Hedley Lewis Cllr. D EastmanCllr. J. Sandbach, Cllr. N. HileyCllr D Eastman, Cllr J Fisher, Cllr J SmithCllr. N. Hiley, Cllr. J. Sandbach  |
| **Roz Barnett, Clerk to Saxmundham Town Council, Friday, 05 November 2021** |

Please note the appendices to the agenda are included in the Committee Pack and are available on the website.