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Roz Barnett

Saxmundham Town Council

Resources Committee 29 November 2021

**Item 5 Finance**

* 1. To note payments and receipts and reconciliation reports for October for the Town Council **(Appendix 2)**

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* 1. To note payments and receipts and reconciliation reports for October for the Market Hall **(Appendix 3)**

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* 1. To authorise any November payments outside of the Clerk’s delegated powers for the Town Council and Market Hall **(Appendix 4).**

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**Item 6 Budget 2022-23 (Appendix 5)**

1. To receive an updated budget report for the Town Council and Market Hall

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1. **To receive a report on Reserves (Appendix 6)**

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1. **CIL Report (Appendix 7)**

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**Item 11 – Staffing Structure Appendix 8**

Graphical user interface, text, application, email

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