



Saxmundham Town Council

Minutes of the Meeting of Saxmundham Town Council 7.00pm Monday October 11, 2021, Market Hall, Saxmundham

In Attendance - Councillors

Cllr. Jeremy Smith (Chair) Cllr. Charlotte Hawkins
Cllr. Di Eastman (Vice Chair)
Cllr. John Findlay Cllr. Roger Hedley Lewis
Cllr. John Fisher Cllr. James Sandbach

Also present: Roz Barnett (Town Clerk)

Open Forum: No members of the Public were present

1 70/21TC	Apologies and approval of absence. Apologies were received from Cllr. Nigel Hiley and Cllr Lock. RESOLVED: The Town Council noted and approved the apologies.
2 71/21TC	Declarations of interest and considerations of requests for dispensations. There were no declarations of interest.
3 72/21TC	Minutes of the previous Town Council meeting. RESOLVED: It was unanimously resolved to accept the minutes of the meeting held on 13 September 2021 with the amendment of 'Essex and Suffolk' for 'Anglia' water on item 60/21TC and the amendment of 'Mill Road' for 'Mill Lane' on item 69/21TC.
4 73/21TC	County Councillor Report. Cllr Richard Smith's apologies were noted.
5 74/21TC	District Councillor Report. Cllr Fisher circulated a written report which included advice on discouraging the public from setting bonfires to dispose of garden waste.
6 75/21TC	Chair's Report. Cllr Jeremy Smith stated that he had no additional items to report on, that were not included on the agenda
7 76/21TC	Minutes of the previous committee meetings. a) The Town Council received and noted the draft minutes of the Resources Committee held on 27th of September 2021. b) The Town Council received and noted the draft minutes of the Amenities Committee held on 20 September 2021. The Chair asked for some minor drafting amendments to be made, and it was agreed to refer the expenditure on the utilities survey for the Memorial Field to the Resources Committee for approval. c) The Town Council received and noted the draft minutes of the Market Hall Committee held on 27th of September 2021. d) The Town Council received and noted the minutes of the PDCC held on 15 September 2021.
8 77/21TC	Financial matters. a) RESOLVED: That the Town Council received and ratified the payments and receipts for the Town Council and Market Hall up to 30 September 2021.

Signed

Date

8/11/2021

	RESOLVED: That the Council received the progress report on the Neighbourhood Plan and endorsed the draft Neighbourhood Plan and associated documents for the purposes of the consultation phase.
13 82/21TC	<p>East Suffolk Council (ESC) Assets</p> <p>The Council discussed the recommendation from the Resources Committee on the East Suffolk District Council assets in the town and noted the following</p> <ul style="list-style-type: none"> • A realistic business case would need to be created and to do this, current costs and income would be required from ESC. • The Town Council would request a commuted sum for the management of these assets. • That the implication of riparian liabilities would need to be considered in relation to riverside sites. • The Town Council's Financial Regulations stipulate that residents must be consulted before any additional assets are acquired. <p>RESOLVED: That the Town Council approach East Suffolk Council to explore in principle the transfer of ownership of Fromus Square, footbridges and walkways from the Hopkins estate to town centre, Fromus Green, Fromus Play Area, carpark and toilets.</p> <p>RESOLVED: That the Town Council consult with residents on the transfer of ownership of Fromus Square, footbridges and walkways from the Hopkins estate, Fromus Green, Fromus Play Area, carpark and toilets, subject to the financial implications of additional responsibilities.</p>
14 83/21TC	<p>Communications Working Group</p> <p>The Council received a verbal report from the Communications Working Group and noted the terms of reference for the working group.</p> <p>RESOLVED That the Town Council agreed to extend the scope of the group to include community involvement.</p> <p>RESOLVED That the Council approved the expenditure of £792 on the Autumn Newsletter.</p>
15 84/21TC	<p>Correspondence</p> <p>The Town Council noted the correspondence received since the last meeting. The Council discussed the Nautilus Interconnector proposals and asked the Planning Committee to co-ordinate the Town Council's response which must be submitted by the 26 October.</p>
16 85/21TC	<p>Reports from Councillor Representatives on other organisations.</p> <p>IP17 GNS</p> <p>Cllr Eastman reported that after a presentation to the Rotary Club they have indicated their intention to support the Christmas lunch. The team are also working on the Christmas events on the 3rd December and 18/19th December. She also thanked the Town Council for the second instalment on the grant.</p> <p>ESTA</p> <p>Councillor Fisher report that the Christmas lunch is scheduled for the 11 December 2021.</p>

Meeting ended at 9.15pm Roz Barnett, 01/11/2021 Clerk to Saxmundham Town Council

Signed



Date

46/11/2021

**September Payments Saxmundham Market Hall
for the period 01/09/2021 to 30/09/2021**

Income

Date	Transaction Detail	Amount
07/09/2021	MH50 Rent	£ 210.00
07/09/2021	Barclay Loyalty reward	£ 0.88
08/09/2021	MH53 Rent	£ 30.00
16/09/2021	MH63 Rent	£ 55.00
23/09/2021	MH67 Rent	£ 180.00
24/09/2021	Sax TC grant payment 50%	£ 8,000.00
08/09/2021	MH68 Rent	£ 60.00
16/09/2021	MH62 Rent	£ 345.00
	Total	£ 8,880.88


Expenditure

Date	Transaction Detail	Amount	Amount	Authorisation
20/09/2021	J Chesterfield Cleaning Sept	£ 162.00	£ 162.00	Annual
07/09/2021	Barclays Bank Charges	£ 9.50	£ 9.50	Annual
20/09/2021	P Bowyer Drain survey	£ 346.80	£ 289.00	Minute Number
21/09/2021	PHS - Sanitisers	£ 72.00	£ 60.00	Annual
21/09/2021	EON- Electric	£ 71.04	£ 70.99	Annual
21/09/2021	EON- Gas	£ 10.62	£ 10.57	Annual
	Total	£ 671.96	£ 602.06	

Bank Balance

£24,129.59

Signed



Date

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