



Saxmundham Town Council

Minutes of the Meeting of the Planning & Development Control Committee 6pm on 1st December 2021 in the Town House.

Councillors:

Cllr. John Fisher (Chair) Cllr. Roger Hedley-Lewis
Cllr Nigel Hiley

Also Present: Jenny Morcom,(Assistant Town Clerk (ATC)).

90/21PD Apologies for absence

There were no apologies for absence.

It was noted that Cllr Hawkins had resigned from the Committee due to time pressures. The Committee wished to record its thanks to Cllr Hawkins for all her work and good advice.

The Committee asked the Assistant Clerk to ensure that there would be an opportunity to discuss co-option of another Councillor to the Planning Committee at the next meeting of the Town Council.

ATC to action

91/21PD Pecuniary/Non-Pecuniary Interests

None declared.

92/21PD Minutes of the meeting held 17th November 2021

It was unanimously RESOLVED to approve the minutes of the meeting held on 17th November 2021.

The minutes were signed by the Chair.

93/21PD Open Forum

No members of the public had joined the meeting.

94/21PD Planning Applications

DC/21/5135/CLP was noted.

The town council has not been asked to comment on this as it is a n application for a certificate of lawful use rather than a planning application. Cllr Fisher explained that the application was likely to be an attempt by new owners to regularise past works (the extension of the kitchen into the garage) which should have had planning permission.

ATC to check with East Suffolk that this is the correct interpretation.

95/21PD Recent Planning Decisions.

The Committee noted that there have been no planning decisions since its last meeting.

96/PD21 To note and discuss how to respond to East Suffolk Planning Policy consultations

- a) Sustainable Construction Supplementary Planning Document, consultation period: Monday 1st November to 5pm on Monday 13th December 2021.

Cllr Hiley explained that the document was extremely useful and did not suggest any comments to be made by the Town Council. He explained that the document had inspired him to research a number of good practice documents and initiatives that might form the basis of a proposal, for ratification by the Town Council, of a set of questions/requests to ask of all applications for major developments (or ask the planning authority to ask). For instance:-

- What measures have been/will be taken to reduce the energy demand associated with your proposed development beyond the minimum required by Building Regulations?

Signed _____ Date _____

- What measures have been/will be taken to limit carbon consumed through the implementation and construction process e.g. by reusing on-site materials or sourcing materials locally?.
- What measures have been/will be taken to use renewable or low carbon energy sources?
- What measures have been/will be taken to ensure building design and layout has been optimised to improve energy efficiency beyond minimum requirements in Part L of the building Regulations?
- What measures have been/will be taken to reduce the potential impacts of flooding associated with the proposed development?
- What measures have been/will be taken to reduce water stress associated with your proposed development e.g. water retention and minimisation measures?

Cllr Hiley agreed to draft a brief discussion document for the next Planning Committee meeting.

- b) Affordable Housing Supplementary Planning Document, consultation period: Monday 1st November to 5pm on Monday 13th December 2021.

The Committee noted the short summary paper prepared by the ATC and RESOLVED to recommend that the Town council need not make comments.

- c) Cycling and Walking Strategy, consultation period: Monday 1st November to 5pm on Monday 10th January 2022.

There was a quick discussion about the need for maps alongside cycles routes, and the encouragement of safe cycling.

Cllr Fisher agreed to draft some ideas for the next Planning Committee meeting.

- d) Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule and Draft East Suffolk CIL Instalment Policy, consultation period: Thursday 11th November to 5pm Thursday 23rd December 2021

The Committee RESOLVED to recommend that the Town Council need not comment on the document. Cllr Fisher will also seek an update from East Suffolk as to whether S.106 will be sought in the case of the Garden Neighbourhood.

The Planning Committee noted the consultations and agreed to discuss these more fully at its next meeting.

97/PD21 The next meeting will be held on 22nd December 2021 at 6pm in the Town House

The meeting closed at 7.45 p.m.

**Jennifer Morcom, Assistant Clerk to Saxmundham Town Council
The Town House, Station Approach
Saxmundham, IP17 1BW**

Signed _____ Date _____