

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

**Monday 21 February 2022 6pm at the Town House**

**(If a member of the public wishes to attend, please contact the Clerk on the details below)**

**AGENDA**

1. **Apologies and Approval of Absence -** To receive apologies for absence.
2. **Pecuniary/Non-Pecuniary Interests -** Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
3. **Minutes of the Previous Meeting:** To review the action notes of the meeting held on the Monday the 17th of January 2022 (Appendix 1).
4. **Updates from the Clerk**
	1. Updates on the Town House storage and office arrangements
	2. Repairs to the Town House wall and options for bollards.
5. **Report on the Environmental Co-ordinator’s Activities**
6. **Update on improvements to the Market**
	1. Welcome Pack for traders (Appendix 2)
	2. Questionnaire (Previously circulated)
	3. To consider taking over the Electricity Supply for the market at an approximate cost of £300 per annum.
7. **Memorial Field Landscape Project**
8. **Maintenance Management Tenders**
9. **Town Gateways** – To receive a progress report on the Town Gateways signs
10. **Review Charges** – Market and open space hire
11. **Street Furniture Requests** – (Standing Item) To consider any requests.
12. **Correspondence -** (Standing Item) To consider any correspondence received related to Amenities and Services Committee



**R Barnett**

**Clerk to Saxmundham Town Council**

**Date: Wednesday, 16 February 2022**

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