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| **All Members of Saxmundham Town Council are summoned to attend a meeting of the Town Council on**Picture 3 **Monday 14 January 2022 at 7.00 pm at the Market Hall**The public are welcome to attend. **AGENDA****Open Forum:** Members of the public are invited to give their views on issues on this agenda or raise items for future consideration at the discretion of the Chairman.  |
| 1 134/21TC | **Apologies and Approvals of Absence -** To receive apologies for absence. |
| 2135/21TC | **Members Declarations of Interests and Consideration of Requests for Dispensations -** Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation.  |
| 3136/21TC | **Minutes of the Previous Meeting-**To resolve that the draft minutes of the Saxmundham Town Council meeting held on the 13 December 2021 are a true and correct record. (Appendix 1) |
| 4137/21TC | **Carlton Park Industrial Estate Development Proposal** To consider Carlton Park Industrial Estate Development Proposal |
| 5138/21TC | **County Councillor Report -** To receive a report from County Councillor R. Smith MVO. |
| 6139/21TC | **District Councillor Report** – To receive a report from District Councillor John Fisher. |
| 7140/21TC | **Chair’s Report** – To receive a report from Councillor Jeremy Smith. |
| 8141/21TC | **Minutes of the Previous Committee Meetings:**1. To receive and note the draft minutes of the Market Hall Committee held on the 31 January 2022 (Appendix 2).
2. To receive and note the draft minutes of the Resources Committee held on the 31 January 2022 (Appendix 3).
3. To receive and note the draft minutes of the Planning and Development Control Committee held on the 2 February 2022 (Appendix 4).
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| 9142/21TC |  **Financial Matters** 1. To note and ratify the payments and receipts up to the 31 January 2022. (Appendix 5)
2. To receive a budget report for the Town Council up to the 31 January 2022. (Appendix 6)
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| 10143/21TC |  **End of Year Arrangements*** 1. To review standing orders (Appendix 7)
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| 11144/21TC | **Community Infrastructure (CIL)** - To consider potential projects and allocation of Community Infra Structure Fund. (Appendix 8) |
| 12145/21TC | **Electrical Charging Points**To consider the recommendation from members of the Amenities Committee to defer the installation of charging points at the Town House. (Appendix 9)  |
| 13146/21TC | **Planning Committee**To appoint an additional Member to the Planning Committee  |
| 14147/21TC | **To consider grant request -** To consider grant request from Saxmusicfest (Appendix 10) |
| 15148/21TC | **750 Celebrations** 1. To consider draft 750 Celebration programme and outline budget. (Appendix 11)
2. To agree delegation of responsibility for the organisation of the celebrations to the Events Working Group.
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| 16149/21TC | **Asset of Community Value** (Appendix 12)To consider making a request to East Suffolk Council to nominate the Queens Head as an asset of Community Value. |
| 17150/21TC |  **Correspondence -** To note correspondence received since the last meeting. (Appendix 13) |
|  |  **Reports from Councillor representatives on other organisations.** |
| Citizens Advice Bureau Community Partnership East Suffolk Travel Advice (ESTA) Footpath warden Tree warden IP17 Good Neighbour Scheme Patient Participation Group SALCSizewell A & B & C  | Cllr. J. Sandbach Cllr. D Eastman, Cllr. J Fisher Cllr. J Fisher Cllr. J Fisher, Cllr R Hedley Lewis Cllr. D EastmanCllr. J. Sandbach, Cllr. N. HileyCllr D Eastman, Cllr J Fisher, Cllr J SmithCllr. N. Hiley, Cllr. J. Sandbach  |
| **Roz Barnett, Clerk to Saxmundham Town Council, Wednesday, 09 February 2022** |

Please note the appendices to the agenda are included in the Committee Pack and are available on the website.