**Saxmundham Town Council**

**Minutes of the Meeting of the Market Hall Trustee**

**11 October 2021 Market Hall Saxmundham**

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| Cllr. Di Eastman (Vice Chair) |
| Cllr. John Findlay |
| Cllr. John Fisher Cllr. Charlotte HawkinsCllr. Roger Hedley LewisCllr. James Sandbach Cllr. Jeremy Smith (Chair) |

**Also present:** Rosalind Barnett (Town Clerk),

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| **6/21MHT** | **Apologies for Absence**Cllr. Nigel Hiley and Cllr Lock |
| **7/21MHT** | **Declarations of Interest**There were no Declarations of Interests. |
| **8/21MHT** | **Minutes of the Previous Meetings****RESOLVED: The Council received and approved the draft minutes of the Market Hall Trust dated 14 of June 2021.** |
| **9/21MHT** | **Minutes of the Market Hall Committee Meetings****RESOLVED: The Council received and noted the minutes of the Market Hall Committee dated** **20 July 2021 and 27 Sept 2021.**  |
| **10/21MHT** | **Annual Report** **RESOLVED: The Trust received and approved the Annual Report which included the accounts and report from the internal auditor.** |
| **11/21 MHT** | **Phase 3 Improvements****RESOLVED: The Trust approved the Appointment of DBS projects to complete the kitchen approvements at a cost of £13879.49.****RESOLVED: The Trust approved the acceptance of the £10,500 Grant from Saxmundham Town Council.** |
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**The meeting closed at 9.28 pm**



**Roz Barnett**

**Clerk/RFO to Saxmundham Town Council**

**The Town House, Station Approach. Saxmundham, IP17 1BW**