

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

**Monday 25 April 2022 6pm at the Town House**

**AGENDA**

1. **Apologies and Approval of Absence -** To receive apologies for absence.
2. **Pecuniary/Non-Pecuniary Interests -** Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
3. **Minutes of the Previous Meeting:** To review the minutes of the meeting held on the Monday the 21st of February 2022 (Appendix 1).
4. **Updates from the Clerk**
	1. Town trails
	2. Vegetation Management
	3. Update on Benches
5. **Report on the Environmental Co-ordinator’s Activities**
	1. Station Planting
	2. Watering of Trees
6. **Update on Monthly and weekly markets**
7. **Memorial Field Landscape Project**
	1. Discuss and approve recommendation for draft tender and specification
	2. Discuss and approve recommendation for new memorial
	3. Discuss and approve layout for signage.
8. **Tree Survey -** To consider quotes for Tree Survey
9. **Town Gateways** – To receive a progress report on the Town Gateways signs
10. **Street Furniture Requests** **-** To consider request for replacement bin
11. **Allotments –** To consider demand for allotments and acquisition of suitable land
12. **Correspondence -** (Standing Item) To consider any correspondence received related to Amenities and Services Committee



**R Barnett**

**Clerk to Saxmundham Town Council**

**Date: Wednesday, 20 April 2022**

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