 **Saxmundham Town Council** ,

**Minutes of the Resource Committee Meeting Friday 1 April 2022 at 10am**

**Held at the Town House**

**Committee Members:**

Councillor Di Eastman

Councillor John Findlay (Chair)

Councillor John Fisher

**Also Present**: Rosalind Barnett (Town Clerk)

**Public Forum:** There were no members of the public present.

Please note all documents related to these minutes can be found in the committee pack <http://www.saxmundham.org/council/template1-3/>

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| **179/21R** | **Apologies for Absence**Councillor Nigel Hiley, Councillor Jeremy Smith, Councillor James Sandbach |
| **180/21R** | **Declarations of Interest**None Declared  |
| **181/21R** | **Minutes of the Previous Meeting****RESOLVED:** The minutes of 28 February 2022 were adopted as a true and accurate record. |
| **182/21R** | **Operational Issues** 1. The Clerk reported that the energy broker had persuaded Smartest Energy to take over the gas and electric supply for the Town House and Market Hall at the prices approved at the January Resources Meeting.
	1. The Clerk reported that technical support for the website provided by Design Folk will cover keeping plug-ins updates and resolving any issues related to plug-in functionality. They will also perform daily back-ups on the website so that if any major issues arise in the future, they can restore the website back to its previous state. They will be invoicing the Town Council in two instalments.
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| **183/1R** | **Finance**1. **RESOLVED: That the Committee noted and ratified the payments for February for the Town Council.**
2. **RESOLVED: That the Committee noted and ratified the payments for February for the Market Hall.**
3. The Committee received the March payments list and noted that there were no payments to be approved outside the Clerk’s delegated powers.
4. The Committee noted the draft year end reports for the Market Hall and Town Council. Councillors discussed the favourable year end positions which were mainly a result of additional income from grants and increased hall lettings.
5. The Committee received the Cil Report for 2021-2022 and approved it for publication on the website.
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| **184/21R** | The Clerk reported that the internal auditor would be visiting on the 12th of May and that Rialtas would be doing the account close down on the 17th of May. This will mean that all the end of year financials will be completed before the Clerk leaves. The Clerk explained that she was hoping to move the bank accounts either the 1st or 2nd week of April once all essential payments had been completed.  |
| **185/21R** | **Small Grants – No Grant applications were received**  |
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Meeting finished 10.48 am

**Roz Barnett Clerk/RFO**

**Appendix A: March Payments** 

