

Saxmundham Town Council



Members of the Resources Committee are summoned to attend a meeting on
Tuesday 30th August 2022 at 12.00 noon at The Town House

AGENDA

- 1) **Apologies for Absence** - To receive and approve apologies for absence.
- 2) **Pecuniary/Non-Pecuniary Interests** - Councillors to declare any Pecuniary or Non-Pecuniary Interests and consider any requests for dispensation.
- 3) **Minutes of the Previous Meeting** –
 - a) To resolve that the minutes of the meeting held on **25th July 2022** are a true and accurate record.
 - b) To resolve that the minutes of the meeting held on **4th August 2022** are a true and accurate record.
- 4) **Finance**
 - a) To approve Town Council payments for August 2022.
 - b) To approve Market Hall payments for August 2022.
 - c) To note the bank balances for Market Hall, Gannon Rooms Institute and Town Council.
 - d) To provide an update on new signatories and bank accounts.
- 5) **Management Accounting**
 - a) To review the annual budget for 2022/23 and reforecast as a preliminary to the 2023/24 budget.
 - b) To review the Market Hall budget and determine any actions.
- 6) **Financial Regulations**

To consider the amendment proposed to change the Financial Regulation section 4 to delegate budgeted spending to the approved committee.
- 7) **New Policies**

To consider the following policies:

 - Complaints procedure
 - Vexatious correspondence and contacts policy
- 8) **Scouts Hut Lease**

To receive a report from the Assistant Town Clerk regarding the Scouts Hut as the lease needs to be reviewed and regularised.
- 9) **To consider a motion to exclude the public under the Public Bodies (admission to meetings) Act 1960** on the grounds that publicity would be prejudicial to public interest by reasons of the confidential nature of the following business being transacted.

Karen Forster

Clerk to Saxmundham Town Council

Date: Monday, 22 August 2022

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