



Saxmundham Town Council

**All Members of Saxmundham Town Council are summoned to attend a meeting of the Town Council
Monday 10th October 2022, 7.00pm, Market Hall Saxmundham**

AGENDA

Open Forum: Members of the public may give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Council meeting itself.

1. **Apologies and Approvals of Absence:** To receive apologies for absence.
2. **Co-option of new Councillor:** To consider co-option of Marianne Kiff to Council.
3. **Members Declarations of Interests and Consideration of Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
4. **Minutes of the Previous Meeting:** To resolve that the draft minutes of the Saxmundham Town Council meeting held on the 26th September 2022 is a true and correct record.
5. **Minutes of the Previous Committee Meetings:**
 - a) To note the draft minutes of the Resources & Governance Committee held 26th September
 - b) To note the draft minutes of the Planning & Development Committee held 7th September
6. **County Councillors Report:** To receive a report from County Councillor Richard Smith MVO.
7. **District Councillors Report:** To receive a report from District Councillor John Fisher and note the report from District Council Leader S. Gallant.
8. **Chairs Report:** To receive a report from the Town Council Chair, Di Eastman.
9. **Audit Report:** To note the receipt of the Audit report.
10. **Financial Matters:**
 - a) To note and ratify the payments and receipts for September 2022 for the Town Council, Gannon Rooms and Market Hall.
 - b) To note the bank balances as of 30th September 2022 for the Town Council and Market Hall and Gannon Trust.
 - c) To allocate £5,000 of CIL to the refurbishment of the Gannon Rooms.
 - d) To note the receipt of the 2nd payment of the Precept.
 - e) To note the grant received from ESDC for £1,000 towards the Christmas event
 - f) To note the transfer of £50k from Unity to Cambridge Building Society as per resolution May 2022.
11. **Governance Review:** To note the communication from Karen Last ESDC regarding the boundary changes and increase in number of councillors.
12. **CCTV:** To receive a report from M. Light regarding the survey of businesses and CCTV.
13. **Weekly Market:** To receive a proposal from the Clerk to cease the current arrangements for the weekly market by and relaunch in the spring.
14. **Memorial Field:** To receive an update from Cllr. Lock regarding the progress with the Memorial Field.



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- 15. Christmas Event** : To receive an update from the Chair regarding the progress of the Christmas Event.
- 16. To consider a motion to exclude the public under the Public Bodies (admission to meetings) Act 1960** on the grounds that publicity would be prejudicial to public interest by reasons of the confidential nature of the appointments of staff being transacted.

K. Forster Interim Clerk

04/10/2022