



Saxmundham Town Council

All Members of the Gannon Institute Management Committee are summoned to attend a meeting on **Thursday 27th October 2022 on the rising of the Market Hall Management Committee which meets at 4pm in the Conference Room of the Town House.**

AGENDA

1) Apologies for Absence

To receive apologies for absence.

2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3) Minutes of the Previous Meeting - To receive the minutes of the previous meeting 8th September 2022.

4) Open Forum: Members of the public may give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Council meeting itself.

5) Financial Reports

- a) To receive an update on the bank balances & update on the new bank account and signatories.
- b) To receive a report on the invoices paid in August 2022.

6) Gannon rooms refurbishment

- a) To receive a progress report on
 - a. External redecoration.
 - b. The new boiler.
- b) To receive an update on the specification for further work including:
 - a. Changes to the internal kitchen next to the front office.
 - b. Electrical work including additional sockets in the front office, emergency lights and fire alarm.
 - c. Disabled entrance.
 - d. Internal decoration.
- c) To discuss budget matters regarding the refurbishment

7) Licence with ABC Radio

To receive an update on the licence agreement with ABC Radio.

8) To receive an update of the possibility of the use of main hall for community purposes

J Morcom

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Date Thursday, 20th October 2022