



Saxmundham Town Council

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

Monday 20 September 2021 6pm at the Town House
(If a member of the public wishes to attend, please contact the Clerk on the details below)

AGENDA

- 1) **Apologies and Approval of Absence** - To receive apologies for absence.
- 2) **Pecuniary/Non-Pecuniary Interests** - Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
- 3) **Minutes of the Previous Meeting:** To resolve that the minutes of the of the meeting held on the Monday the 19 July 2021 are a true and accurate record **(Appendix1)**.
- 4) **Updates from the Clerk**
- 5) **To review the Priorities/Projects in the Annual Plan (Appendix 2)**
- 6) **Report on the Environmental Co-ordinator's Activities (Appendix 3)**
- 7) **Memorial Field Landscape Project**
 - a) To discuss the project plan the next steps after the consultation
- 8) **Site Maintenance Plans – To consider draft maintenance plans for Town Council sites (Appendix 4)**
- 9) **To consider draft tender for vegetation management and town centre maintenance(Appendix 5).**
- 10) **To consider draft tender for tree survey and associated works (Appendix 6).**
- 11) **Town House Fire Alarm (Appendix 7)**
- 12) **Youth Booth Lights (Appendix 8)**
- 13) **Town Gateways – To discuss specification for the Town Gateways (Appendix 9).**
- 14) **High Street Furniture and Floral Decorations 2022-23 (Appendix 10).**
 - a) To consider additional spend on the station planting to complete the two borders sponsored by the Town Council
 - b) To consider feedback from businesses on the proposed changes to the floral displays.
- 15) **To consider proposals for electrical charging points**
- 16) **Street Furniture Requests – (Standing Item)To consider any requests.**
- 17) **Correspondence - (Standing Item)To consider any correspondence received related to Amenities and Services Committee (Appendix 11).**

R Barnett

R Barnett
Clerk to Saxmundham Town Council

Date: Tuesday, 15 November 2022
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