



# Saxmundham Town Council

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

**Monday 21 June 2021 6pm at the Market Hall**

**(If a member of the public wishes to attend, please contact the Clerk on the details below)**

## AGENDA

- 1) **Apologies and Approval of Absence** - To receive apologies for absence.
- 2) **Pecuniary/Non-Pecuniary Interests** - Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
- 3) **Minutes of the Previous Meeting:** To resolve that the minutes of the of the meeting held on the Monday the 28 April 2021 are a true and accurate record. (Appendix 1)
- 4) **Entrances to the Town** –To discuss report on the entrances to the Town (Appendix 2)
- 5) **Environment Co-ordinator** - To discuss priorities for the Environment Co-ordinator (Appendix 3)
  - Establishing work party
  - Land contract management and re-wilding issues
  - Planting entrances.
  - Autumn bulb planting.
  - Floral displays for summer 2022
- 6) **Environment Co-ordinator** – To discuss practical issues (Appendix 4)
  - To discuss budget for equipment for work parties £500.
  - To discuss purchase of laptop for postholder.
  - To discuss allocation of operational budget for the environment co-ordinator £1000
- 7) **Memorial Landscape Project** (Appendix 5)
  - a) To receive an update on the survey.
  - b) To discuss specification for landscape design tender.
  - c) To receive an update on ideas for Seaman’s Play area
- 8) **Welcome Back Fund Update:** To receive report and discuss possible locations for street furniture and planters (Appendix 6)
- 9) **Youth Booth** (Appendix 7)
  - a) To receive an update on the painting of the Youth Booth
  - b) To discuss options for signage at the Youth Booth
  - c) To discuss request from CYD’S to create a small planted area by the Youth Booth
- 10) **Saxmundham Walking Trail** – To receive an update on the development of walking trails. (Appendix 8)
- 11) **The Town House** – To receive a verbal update from the Clerk on shared use.
- 12) **Annual Plan & Monitoring of Maintenance** - To discuss process for developing an Annual Plan for the Committee
- 13) **Street Furniture Requests** – (Standing Item)To consider any requests
- 14) **Correspondence** - (Standing Item)To consider any correspondence received related to Amenities and Services Committee. (Appendix 9)

*R Barnett*

**R Barnett**

**Date: 15/6/21**

**Clerk to Saxmundham Town Council**

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