



Saxmundham Town Council

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

Monday 21 February 2022 6pm at the Town House

(If a member of the public wishes to attend, please contact the Clerk on the details below)

AGENDA

- 1) Apologies and Approval of Absence** - To receive apologies for absence.
- 2) Pecuniary/Non-Pecuniary Interests** - Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
- 3) Minutes of the Previous Meeting:** To review the action notes of the meeting held on the Monday the 17th of January 2022 (Appendix 1).
- 4) Updates from the Clerk**
 - a) Updates on the Town House storage and office arrangements
 - b) Repairs to the Town House wall and options for bollards.
- 5) Report on the Environmental Co-ordinator's Activities**
- 6) Update on improvements to the Market**
 - a) Welcome Pack for traders (Appendix 2)
 - b) Questionnaire (Previously circulated)
 - c) To consider taking over the Electricity Supply for the market at an approximate cost of £300 per annum.
- 7) Memorial Field Landscape Project**
- 8) Maintenance Management Tenders**
- 9) Town Gateways** – To receive a progress report on the Town Gateways signs
- 10) Review Charges** – Market and open space hire
- 11) Street Furniture Requests** – (Standing Item) To consider any requests.
- 12) Correspondence** - (Standing Item) To consider any correspondence received related to Amenities and Services Committee

R Barnett

Clerk to Saxmundham Town Council

Date: Tuesday, 15 November 2022

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