



Saxmundham Town Council

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

Monday 22 November 2021 6pm at the Town House
(If a member of the public wishes to attend, please contact the Clerk on the details below)

AGENDA

- 1) **Apologies and Approval of Absence** - To receive apologies for absence.
- 2) **Pecuniary/Non-Pecuniary Interests** - Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
- 3) **Minutes of the Previous Meeting:** To resolve that the minutes of the of the meeting held on the Monday the 25 October 2021 are a true and accurate record (**Appendix 1**).
- 4) **Updates from the Clerk**
- 5) **Report on the Environmental Co-ordinator's Activities**
- 6) **Memorial Field Landscape Project**
 - a) To agree planting plan and budget for winter tree planting.
 - b) To discuss budget and plans for first phase project landscaping.
 - c) To discuss designs and initial feedback from companies on gate proposals.
 - d) To agree budget and proposal for historic signage.
- 7) **Request from Men's Sheds** – For insulation of the interior
- 8) **Town House** – Storage issues
- 9) **Town Gateways** – To receive a progress report on the Town Gateways signs
- 10) **Street Furniture Requests** – (Standing Item) To consider any requests.
- 11) **Correspondence** - (Standing Item) To consider any correspondence received related to Amenities and Services Committee

R Barnett

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Clerk to Saxmundham Town Council

Date: Tuesday, 15 November 2022

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