



Saxmundham Town Council
Amenities & Services Committee

Meeting 9th August 2022 4.00pm at the Town House, Saxmundham

Councillors: Cllr. T. Lock (Chair) Cllr. D Eastman Cllr. C Hawkins Cllr. E Clark
Cllr. J Sandbach Cllr. N. Hiley

Also present: K. Forster - Clerk and RFO A. - Town Centre Co-ordinator

10/22AS Apologies for absence

There were no apologies for absence. Cllr. Sandbach was not present.

11/22AS Pecuniary/Non-Pecuniary Interests

None declared.

12/22AS Minutes of the Previous Meeting

RESOLVED: It was unanimously RESOLVED to approve the minutes of the meeting 5th July 2022.

13/22AS Open Forum

No members of the public were present.

14/22AS Memorial Field Landscape Project

To discuss a report from Amy Raynor, covering a number of items, it was agreed to discuss item f (any other items) first:

f) Other Items

- It was unanimously RESOLVED to purchase two new pots for the Market Hall frontage at a cost of £196 each.
- The contract for the watering needs to be outsourced to another company. **NOTED**
- It was unanimously RESOLVED to remove the top three tiers from the multi-tiered planter.
- It was agreed to discuss changing the dates of the Circus with Stocks on the Memorial Field so as to work within the mowing schedule.
- It was unanimously RESOLVED to ask AGA Contractors to add a new water point to be brought down from the Scout Hut to their landscaping contract, so as to enable a watering system for the new trees.
- It was noted that the Memorial Trail and the Memorial Field would be launched at the October market
- It was unanimously RESOLVED to look for individual sponsorship for the trees. Amy and the Clerk to discuss a cost which would include the tree, staking and a small memorial plaque.

a) Contractor

- AGA have been appointed the Contractor for the landscaping work and will have an initial site visit on 19th August. Cllrs. Lock and Eastman to attend.
- Cllr. Reynolds to distribute a letter to local residents to explain what is happening.
- The Clerk has written a notice board for the contractors to display
- The plans should be added to the website.

b) Notice Boards

After discussion it was agreed to go with a lectern style notice board to display information about the history of the Memorial Field and a 2 bay (4 A4 each) notice board for general information in black or dark



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green. It was unanimously RESOLVED that the Clerk is authorised in conjunction with the Chair of the Committee to place the order.

c) **Plinth**

The plinth is underway. The source of the original words is unknown, despite searches.

d) **Gates**

Cllr. Lock to chase the quotation

e) **Planting Plan**

The Clerk is meeting F. Whyte to confirm the planting plan

15/22AS Talking Benches

No progress.

16/22AS Additional Christmas Tree Holder

It was unanimously RESOLVED to purchase the missing Christmas tree holders for the Indian Restaurant.

17/22AS Speeding

a) **Speed Camera**

It was unanimously RESOLVED to replace the speed camera on the Rendham Road as it was on the site of a previous accident and was petitioned for by the residents.

b) **Speedwatch**

Cllr. Clark volunteered to co-ordinate the volunteers for the Speed Watch.

c) **Speed Monitoring**

The Clerk was requested to organise further speed monitoring on the other entrances to the town, following the results of the South Entrance.

The meeting closed at 5.20 pm.

K. Forster

Clerk

Saxmundham Town Council.