



Saxmundham Town Council

**All Members of Saxmundham Town Council are summoned to attend a meeting of the Town Council
Monday 9th January 2023, 7.00pm, Market Hall Saxmundham**

AGENDA

Open Forum: Members of the public may give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Council meeting itself.

1. **Apologies and Approvals of Absence:** To receive apologies for absence.
2. **Members Declarations of Interests and Consideration of Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **Minutes of the Previous Meeting:** To resolve that the draft minutes of the Saxmundham Town Council meeting held on the 12th December 2022 is a true and correct record.
4. **Minutes of the Previous Committee Meetings:**
 - a) To note the draft minutes of the Resources Committee held 8th December & 19th December 2022
 - b) To note the draft minutes of the Market Hall Management Committee held 8th December 2022
 - c) To note the draft minutes of the Gannon Rooms Management Committee held 8th December 2022
 - d) To note the draft minutes of the Events and Communications Committee held 22nd December 2022
5. **County Councillors Report:** To receive a report from County Councillor Richard Smith MVO.
6. **District Councillors Report:** To receive a report from District Councillor John Fisher.
7. **Chair's Report:** To receive a report from the Town Council Chair, Di Eastman.
 - Anti-social behaviour update**Clerk's Report:** To receive a report from the Town Council Clerk, Katy Bailey.
 - Plaques – Memorial Field
 - Economic Development – Update
8. **Financial Matters:**
 - a) To note and ratify the payments and receipts for December 2022 for the Town Council, Gannon Institute & Market Hall.
 - b) To note the bank balances as of 31st December 2022 for the Town Council, Market Hall and Gannon Institute.
 - c) Approve the final budget report and recommendations from the Resources Committee for the financial year 2023/24
9. **Policies**

To approve the following policies as recommended by the resources committee:

 - a) Standing orders
 - b) Management Risk Assessment
 - c) Reserves Policy
 - d) Model Publication Scheme
10. **Memorial Field:** To receive an update from Cllr. Lock regarding the progress with the Memorial Field.
 - a)
11. **Neighbourhood Plan:** Update from Cllr. Smith following
12. **Energy Projects**
13. **Newsletters:** Newsletters will be added as a topic of conversation to next full council meeting agenda to



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reinforce message & rally support & submissions. To be reworded

- 14.
15. **Reports from outside bodies**
 - a)
16. **To consider a motion to exclude the public under the Public Bodies (admission to meetings) Act 1960 on the grounds that publicity would be prejudicial to public interest by reasons of the confidential nature of the appointments of staff being transacted.**

K. Bailey
Town Clerk

3/01/2022