

Saxmundham Town Council



**Members of the Resources Committee are summoned to attend a meeting
on Monday 19th December 2022 at 12.00 noon at The Town House, Saxmundham**

AGENDA

1) Apologies for Absence

To receive and approve apologies for absence.

2) Declaration of Interests

Councillors to declare any pecuniary or non-pecuniary interests and consider any requests for dispensation.

3) Open Forum:

Members of the public may give their views on issues on this agenda or raise issues for future consideration.

4) Minutes

To resolve that the minutes of the meetings held on 28th November 2022 and 8th December 2022 are true and accurate records.

5) Town Council

- a) To approve the payments and note the receipts for December 2022.
- b) To note the bank balances and to approve the bank reconciliation as of 30th November 2022.
- c) To note the Trial Balance and the Income and Expenditure Report as of 19th December 2022.

6) Market Hall

- a) To approve the payments and note the receipts for December 2022.
- b) To note the bank balances and to approve the bank reconciliation as of 30th November 2022.
- c) To note the Trial Balance and the Income and Expenditure Report as of 19th December 2022.

7) Gannon Rooms

- a) To approve the payments and note the receipts for December 2022.
- b) To note the bank balances as of 19th November 2022.
- c) To approve the bank reconciliation as of 31st October 2022.
- d) To note the Trial Balance and the Income and Expenditure Report as of 19th December 2022.

8) Town Council Budget 2023-2024

- a) To approve the draft budget for the financial year 2023-2024 and agree recommendations to make to Full Council on the setting of the precept.

9) Market Hall Budget 2023-2024

- a) To approve the draft budget for the financial year 2023-2024.

10) Staffing Matters

- a) To agree to backdate the salary for the previous Town Clerk to the agreed National Joint Council for Local Government Services pay rates applicable from 1 April 2022.

Sharon Smith

Responsible Financial Officer

13th December 2022