



Saxmundham Town Council

**All Members of Saxmundham Town Council are summoned to attend a
meeting of the Town Council
Monday 13th February 2023, 7.00pm, Market Hall Saxmundham**

AGENDA

- 1. Open Forum:**
 - a) Members of the public may give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Council meeting itself.
- 2. Apologies and Approvals of Absence:** To receive apologies for absence.
- 3. Members Declarations of Interests and Consideration of Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 4. Minutes of the Previous Meeting:**
 - a) To resolve that the draft minutes of the Saxmundham Town Council Full Council meeting held on the 9th January 2023 is a true and correct record.
 - b) To resolve that the draft minutes of the Saxmundham Town Council Extraordinary meeting held on the 16th January 2023 is a true and correct record.
- 5. Minutes of the Previous Committee Meetings:**
 - a) To note the draft minutes of the Resources Committee held 30th January 2023
 - b) To note the draft minutes of the Amenities Committee held 1st February 2023
 - c) To note the draft minutes of the Market Hall Management Committee held on the 18th January 2023
 - d) To note the draft minutes of the Gannon Rooms Management Committee held on the 18th January 2023
 - e) To note the draft minutes of the Events and Communications Committee held 23rd January 2023
 - f) Planning & Development Committee
 - a. To note the draft minutes of the Planning & Development Committee held 1st February 2023.
 - b. To consider the proposal from the Planning & Development Committee regarding the Town Council's response to the consultation on the Levelling Up and Regeneration Bill.
- 6. County Councillors Report:** To receive a report from County Councillor Richard Smith MVO.
- 7. District Councillors Report:** To receive a report from District Councillor John Fisher.
- 8. Chair's Report:** To receive a report from the Town Council Chair, Di Eastman, including
 - Coronation Plans (06/05/2023 – 08/05/2023)
 - Arts Festival (10/06/2023)
- 9. Clerk's Report:** To receive a report from the Town Council Clerk, Katy Bailey, including
 - Website
 - Community Liaison
 - Newsletters
- 10. Financial Matters:**
 - a) To note and ratify the payments and receipts for January 2023 for the Town Council, Market Hall and Gannon Institute.
 - b) To note the bank balances at 31st January 2023 for the Town Council, Market Hall and Gannon Institute.
 - c) To review Town Council budget versus actual income and expenditure at 31st January 2023.
 - d) To approve the Resources Committee recommendations:
 - to adopt the revised Model Publication Scheme;



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- to adopt the Model Financial Regulations (unchanged since the last approval).
- e) To note the s.137 expenditure limit of £8.22 per elector for the financial year 2022-2023.
- f) To receive a report from the RFO.

11. Council Election

- a) To note arrangements for the nominations of councillors.
- b) To note the pre-election period for Councillors prior to the election on 4th May 2023.
- c) To agree to change the date of the Town Council meeting scheduled for 8th May 2023 to 15th May 2023 to comply with paragraph 7 (2) of Schedule 12 to the LGA 1972.

12. **Energy Projects:** To receive an update from Sharon Smith (RFO)

13. **Memorial Field:** To receive an update from Cllr Tim Lock regarding the progress with the Memorial Field.

14. **Neighbourhood Plan:** Update from Cllr Jeremy Smith following the Public Hearing conducted by the examiner.

15. **East Suffolk Democratic Planning Alliance:** To consider a report from Cllr Nigel Hiley and to consider the following motion: That the Town Council support the aims of the East Suffolk Democratic Planning Alliance in requesting that East Suffolk District Council pauses its Local Plan and halts the implementation of all associated developments.

16. Reports from outside bodies

To receive reports from outside bodies:

- a) CAB – Cllr James Sandbach
- b) Community Partnership – Cllr Di Eastman
- c) IP17 GNS – Cllr Di Eastman
- d) East Suffolk Travellers' Association - Cllr John Fisher
- e) Footpath Warden – Cllr John Fisher
- f) Tree Warden – Cllr John Fisher
- g) Patient Participation Group – Cllr Nigel Hiley and Cllr James Sandbach
- h) Suffolk Association of Local Councils – Cllr Di Eastman and Cllr John Findlay
- i) Sizewell A, B and C – Cllr James Sandbach and Cllr Nigel Hiley

17. **To consider a motion to exclude the public under the Public Bodies (admission to meetings) Act 1960** on the grounds that publicity would be prejudicial to public interest by reasons of the confidential nature of the business being transacted.

18. To consider a possible asset transfer.

19. To note a complaint made to the ESC Monitoring Officer.

K. Bailey
Town Clerk

08/02/2023