



# Saxmundham Town Council

All Members of the Town Council as Trustee of the Market Hall are summoned to attend a meeting on  
**Monday 13<sup>th</sup> February 2023 following the Town Council Meeting**, at the Market Hall

## AGENDA

### 1) Apologies for Absence

To receive apologies for absence.

### 2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

### 3) Minutes of the Previous Meeting:

Receive and approve the draft minutes from the previous meeting of the Town Council as Trustee of the Market Hall on 9<sup>th</sup> May 2022

### 4) Minutes of meetings of the Market Hall Management Committee

To note the minutes of the Committee since the last Trustee meeting

### 5) Finance

- a) To agree the proposal to promote the Market Hall, using in-house staff resources, with a revised annual budget of £10,000, and to note that this involves at least £4,000 to be drawn down from Market Hall reserves and the possible take-up of an offer of an interest-free loan facility of up to £6,000 from the Town Council if necessary.
- b) To agree the annual budget for the Market Hall for 2023/24, taking account of the decision on (a)

### 6) Wedding Venue

Update on wedding licence.

### 7) Repairs and renewals

- a) To note repairs and renewals that have taken place or are planned.

**Katy Bailey**

**Clerk to Saxmundham Town Council**

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**Date Wednesday, 8<sup>th</sup> February 2023**