

# Saxmundham Town Council



**Members of the Resources Committee are summoned to attend a meeting on Tuesday 28<sup>th</sup> March 2023 at 11:00 am at The Town House, Saxmundham**

## AGENDA

### 1) Apologies for Absence

To receive and approve apologies for absence.

### 2) Declaration of Interests

Councillors to declare any pecuniary or non-pecuniary interests and consider any requests for dispensation.

### 3) Open Forum:

Members of the public may give their views on issues on this agenda or raise issues for future consideration.

### 4) Minutes

To resolve that the minutes of the meeting held on 27<sup>th</sup> February 2023 are a true and accurate record.

### 5) Town Council

- a) To approve the payments and note the receipts for March 2023.
- b) To note the bank balances and to approve the bank reconciliations as of 28<sup>th</sup> February 2023.
- c) To note the Trial Balance and the Income and Expenditure Report as of 22<sup>nd</sup> March 2023.
- d) To receive a progress report on the preparation for the year end and audits.
- e) To receive a report and any recommendations regarding financial matters from the Amenities Committee.
- f) To approve the revised Community Infrastructure Levy Reports for the financial years 2016-2023.
- g) To consider and approve a re-forecasted budget for the financial year 2023-2024.

### 6) Market Hall

- a) To approve the payments and note the receipts for March 2023.
- b) To note the bank balances and to approve the bank reconciliation as of 28<sup>th</sup> February 2023.
- c) To note the Trial Balance and the Income and Expenditure Report as of 22<sup>nd</sup> March 2023.
- d) To receive a report and any recommendations regarding financial matters from the Management Committee.
- e) To consider and approve a re-forecasted budget for the financial year 2023-2024.

### 7) Gannon Rooms

- a) To approve the payments and note the receipts for March 2023.
- b) To note the bank balances and to approve the bank reconciliations as of 31<sup>st</sup> January 2023.
- c) To note the Trial Balance and the Income and Expenditure Report as of 22<sup>nd</sup> March 2023.
- d) To receive a report and recommendations regarding financial matters from the Management Committee.

**8) To consider a motion to exclude the public under the Public Bodies (admission to meetings) Act 1960 on the grounds that publicity would be prejudicial to public interest by reasons of the confidential nature of the following business being transacted.**

### 9) Potential Land Transfer

To consider approaching a firm of solicitors to undertake the conveyancing.

**Sharon Smith**

**Responsible Financial Officer**

**24<sup>th</sup> March 2023**