



Saxmundham Town Council

Minutes of the Meeting of the Gannon Institute Trust

Thursday 17th November 2022 after the Full Council meeting

Councillors

D. Eastman (Chair), J. Findlay (Vice-Chair), J. Fisher, C. Hawkins, T. Lock, J. Sandbach, J. Smith, N. Hiley, B. Gulliford, E. Clark

Also present: Katy Bailey (Town Clerk), Sharon Smith (RFO)

Open Forum: There were no members of the public present.

17/22GIT **Apologies:** There were apologies received from: Cllr John Findlay, Cllr Benjamin Gulliford, Cllr Elizabeth Clark & Cllr Marianne Kiff

18/22GIT **Declaration of Interest:**
There were non-pecuniary declarations of interest in item 4b by Cllr. Di Eastman as a trustee of IP17 GNS. *It was agreed that Cllr Jeremy Smith should chair this item and that Cllr Di Eastman will take no part in the discussion or the vote.*

19/22GIT **Minutes of the previous meeting**
The minutes of 26th September 2022 were presented. **It was unanimously RESOLVED to accept the minutes as a true and accurate record.**

20/22GIT **Gannon Rooms Refurbishment and Tenancy**

- a) To receive an update on the Gannon Rooms lease proposal to ABC Radio.
 - o Proposal that ABC should pay £250 per month that would include cleaning and utilities
 - o Check cost of sub-meters (KB)
 - o Look at use of current electricity/ gas (talk to Colin Hathway - Caretaker)
 - o Accept the current offer of £250 with opportunity to review
 - o A reply, drafted by Cllr Jeremy Smith will be sent with the agreed responses.
- b) ***Under the chair of Cllr Jeremy Smith*** Trustees wish to negotiate terms to lease the hall in the Gannon Rooms. IP17 GNS to provide proposals.
- c) The Clerk reported that the work on the Boiler had been completed.

21/22GIT **Finances**
The committee noted the report from the RFO, Sharon Smith.

Meeting ended at 9.30 pm

Katy Bailey
Clerk to Saxmundham Town Council

Signed _____ Date _____