



Saxmundham Town Council
Amenities & Services Committee

Meeting 1st February 2023 18:00 at the Town House, Saxmundham

Councillors: Cllr. T. Lock (Chair) Cllr. D Eastman Cllr. C Hawkins Cllr. E Clark
Cllr. J Sandbach Cllr. N. Hiley

Also present: K Bailey Town Clerk

39/22AS Apologies for absence

There were apologies for absence from Cllr Di Eastman

Absent: Cllr James Sandbach

Cllr Charlotte Hawkins – Chaired the meeting up until 41/22AS when Cllr Tim Lock arrived

40/22AS Pecuniary/Non-Pecuniary Interests

None declared.

41/22AS Minutes of the Previous Meeting

RESOLVED: It was unanimously RESOLVED to approve the minutes of the meeting 1st November 2022.

37/22AS – Cllr Nigel Hiley noted that Wickham Market had started a petition about reducing the speed limit down the High Street

42/22AS Open Forum

No members of the public were present.

43/22AS Report from the Environment Co-Ordinator – Appendix I (notes in blue)

Delivered by Cllr Tim Lock (Chair) notes from Amy Rayner (environment co-ordinator)

Memorial Field Update

- 44/22AS**
- a. Outstanding Items
Watering System – have received quotes
System is quite complex and will be on a timer, therefore more expensive
Action - order parts that are needed to create watering system
 - b. Tree Plaques
Plaques have been ordered and followed up on.
 - c. Re-dedication
Feedback – positive response
 - d. Final Budget
All fine – check about the watering system

Action

- the need for a spring on the pedestrian gate was discussed – ask Colin Hathway (caretaker) to look at the gate
- there was discussion about the positioning of the bin – leave as it is for now and monitor the litter problem
- next Agenda discuss the centre piece for the memorial garden

45/22AS RoSPA Report

Jen Morecom (Assistant Town Clerk) has chased Simon (NORSE) with regards to the quotes



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Could Amy Rayner (Environmental Coordinator)/ Town Council elaborate on the zip wire for the next meeting?

46/22AS Benches

It had been discussed with Norse about getting a picnic bench

Action – Katy Bailey (Town Clerk) to chase

47/22AS Cleaning & Caretaking Activities

Cleaning company now in place – discussion about Market Hall

Colin Hathway (Caretaker) has passed his probation with flying colours – questioning whether the hours are enough for CH and AR to do their job

48/22AS Speeding in Saxmundham – report from Cllr Elizabeth Clark

- a) Speedwatch
- b) Speed Monitoring

Cllr Elizabeth Clark has been chasing the police with regards to clearance forms to set up the group

Cllr Tim Lock's neighbour is keen to join the group but will contact Town Council

Cllr Tim Lock spoke about a Government initiative and will try to find the article

Action –

- Katy Bailey to talk to Sharon Smith (RFO) about organising the speed monitoring for North entrance and Rendham Road – David Chenary
- Cllr Elizabeth Clark & KB to organise a drive to recruit Speed watch team

49/22AS Ideas & Plans for 2023/24 and Strategic Plan

- 1.2 Additional signage to put in the town to direct people to the market
- Discussion about the pathway between the High Street and Fromus Green
- Discussion about the Gateway – put on hold because of budget

Action – KB to cross reference the Appendix list from 1/11/2022 and the Strategic Plan

The meeting closed at 19:15

Next meeting 29th March 2023 18:00

K. Bailey
Town Clerk



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Appendix i

Up and coming:

- New pots for Market Hall have arrived. Installing with Green Team volunteers on Monday 30th. *This has been completed*
- Bird and bug box workshops in collaboration with Mens Shed 31st Jan (*Completed*) and 14th Feb.
- Station Work Party booked in with Greater Anglia for 28th Feb.
- Species list for Memorial Field, ongoing. *Clarification needed of what this is.*
- Seed and plant swap and seed sowing stall Wed 5th April. *At the market*
- RoSPA for Seaman Avenue: Jen is chasing estimates from Norse. *Later in agenda*
- Irrigation and mulch instillation for Memorial Garden.

Other stuff:

- Is it possible to request Green Team be one of the groups to use the thermal imaging camera please? How do we apply? *KB to show Amy how to apply*
- I am in conversation with Norse about mowing and watering for 2023 season. Is there a date for the funfair and Sax fest parking in the diary yet? I would like to get them in the mowing schedule as soon as possible please. *Amy has met with Paul with regards to mow schedule see email attached*
- I am concerned about the increasing need for refurbishment on the Zipwire at Seaman Avenue and the bridge between Seaman Avenue and the Memorial Field. Now that phase one, Memorial Garden/gates, is on the way to completion is there a schedule yet for referb. on Seaman Avenue site? *No schedule confirmed at the moment.*