



Saxmundham Town Council

Minutes of the Resources Committee Meeting Monday 19th December 2022
12 noon at the Town House

Committee Members in Attendance:

Cllr. John Findlay (Chair)
Cllr. Di Eastman
Cllr. John Fisher

Also Present:

Sharon Smith – Committee Clerk/RFO
Katy Bailey – Town Clerk

69/22R Apologies for Absence.

Cllr. Jeremy Smith, Cllr. James Sandbach, Cllr. Elizabeth Clark

70/22R Declarations of Interest

None declared.

71/22R Open Forum

No members of the public were present.

72/22R Minutes of the Previous Meeting

It was unanimously RESOLVED to approve the minutes of 28th November 2022 and 8th December 2022 as true and accurate records.

78/22R Town Council

- a) **It was unanimously RESOLVED** to approve the payments for December 2022.
- b) The Committee noted the receipts for December 2022.
- c) The Committee noted the bank balance of £94,265.55 at Unity Trust Bank and £110,092.08 at Cambridge Building Society as of 30th November 2022.
- d) The Committee accepted Cllr. Di Eastman's recommendation to approve the bank reconciliation as of 30th November 2022.
- e) The Committee noted the Trial Balance and the Income and Expenditure Report as of 19th December 2022.
- f) **It was unanimously AGREED** to make a small contribution to the businesses who supplied electricity for the Christmas event.

79/22 Market Hall

- a) **It was unanimously RESOLVED** to approve the payments for December 2022.
- b) The Committee noted the receipts for December 2022.
- c) The Committee noted the bank balance of £16,599.78 as of 30th November 2022.
- d) The Committee accepted Cllr. Di Eastman's recommendation to approve the bank reconciliation as of 30th November 2022.
- e) The Committee noted the Trial Balance and the Income and Expenditure Report as of 19th December 2022.

80/22 Gannon Rooms

- a) **It was unanimously RESOLVED** to approve the payments for December 2022.
- b) The Committee noted the receipts for December 2022.
- c) The Committee noted the bank balances of £4,902.83 as of 19th November 2022.

Signed _____ Date _____

- d) The Committee accepted Cllr. Di Eastman’s recommendation to approve the bank reconciliation as of 31st October 2022.
- e) The Committee noted the Trial Balance and the Income and Expenditure Report as of 19th December 2022.
- f) The Clerk updated the Committee on the bank accounts switch to Unity Trust.

81/22R Town Council Budget 2023-2024

The Committee further considered the draft budget for the financial year 2023-2024 and **it was unanimously RESOLVED** to recommend the draft budget to Full Council with a recommended increase to the precept of 4.9%.

82/22R Market Hall Budget 2023-2024

The Committee considered the draft budget for the financial year 2023-2024 and **it was unanimously RESOLVED** to recommend the draft budget to Full Council.

83/22R Staffing Matters

It was unanimously RESOLVED to backdate the salary for the ex-employee to the agreed National Joint Council for Local Government Services pay rates applicable from 1 April 2022 to her leaving date.

The meeting closed at 12:50 pm
Sharon Smith Committee Clerk/RFO

Signed _____ Date _____