

Saxmundham Town Council



Members of the Resources Committee are summoned to attend a meeting on Tuesday 25th April 2023 at 12:00 noon at The Town House, Saxmundham

AGENDA

1) Apologies for Absence

To receive and approve apologies for absence.

2) Declaration of Interests

Councillors to declare any pecuniary or non-pecuniary interests and consider any requests for dispensation.

3) Open Forum:

Members of the public may give their views on issues on this agenda or raise issues for future consideration.

4) Minutes

To resolve that the minutes of the meeting held on 28th March 2023 are a true and accurate record.

5) Town Council

- a) To approve the payments and note the receipts for April 2023.
- b) To note the bank balances and to approve the bank reconciliations as of 31st March 2023.
- c) To note the Trial Balance and the Income and Expenditure Report as of 20th April 2023.
- d) To note the Budgeted versus Actual Income and Expenditure for the financial year 2022-2023.
- e) To authorise the approved payments and direct debits list for 2023-2024.
- f) To consider the insurance policy cover including the fidelity guarantee.
- g) To receive any recommendations regarding financial matters from the Amenities Committee.

6) Market Hall

- a) To approve the payments and note the receipts for April 2023.
- b) To note the bank balances and to approve the bank reconciliation as of 31st March 2023.
- c) To note the Trial Balance and the Income and Expenditure Report as of 20th April 2023.
- d) To receive any recommendations regarding financial matters from the Management Committee.

7) Gannon Rooms

- a) To approve the payments and note the receipts for April 2023.
- b) To note the bank balances and to approve the bank reconciliations as of 31st March 2023.
- c) To note the Trial Balance and the Income and Expenditure Report as of 20th April 2023.
- d) To receive any recommendations regarding financial matters from the Management Committee.
- e) To receive an update on the proposal to apply for a loan from the Public Works Loan Board.

8) Small Grants

To consider an application for a grant from the Arts Station.

9) Confidential Matters

- a) To consider a motion to exclude the public under the Public Bodies (admission to meetings) Act 1960 on the grounds that publicity would be prejudicial to public interest by reasons of the confidential nature of the following business being transacted.
- b) To receive an update on the potential land transfer.
- c) To consider a staffing matter.

Sharon Smith

Responsible Financial Officer

20th April 2023