



Saxmundham Town Council

All Members of the Gannon Institute Management Committee are summoned to attend a meeting on Wednesday 22nd March 2023 on the rising of the Market Hall Management Committee which meets at 10.30 am in the Conference Room of the Town House.

AGENDA

1) Apologies for Absence

To receive apologies for absence.

2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3) Minutes of the Previous Meeting - To receive the minutes of the previous meeting held on 18th January 2023.

4) Licence with IP17 GNS - or move to item 7

a) To receive a progress report on negotiations with IP17 GNS.

5) Financial Reports

a) To receive an update on the bank balances.

b) To receive a report on the invoices paid in February 2022.

c) To receive a report on the overall works programme to date showing expenditure and financing sources.

6) Gannon rooms refurbishment

a) To receive a progress report on the schedule of works and recent quotes received

a. To note the decision to split the circuits in the Gannon Room and install an additional meter.

b. Reconsider and decide on appointment of contractors for the internal fire doors.

b) To consider a report on the basic requirements regarding facilities in order to bring the building back into use.

a. Note quote for levelling the floor in the main Hall.

b. Quote(s) for Reception and WCs.

c. To consider a report on the draft bid to the Platinum Jubilee Village Halls Fund.

7) Date and time of next meeting

J Morcom

Date Thursday, 16th March 2023

Assistant Clerk to Saxmundham Town Council

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