



Saxmundham Town Council

Minutes of the Resources Committee Extraordinary Meeting held on Tuesday 9th May 2023
at 10:30 am at the Town House, Station Approach, Station Road, Saxmundham

Committee Members in Attendance:

Cllr. John Findlay (Chair)
Cllr. Di Eastman
Cllr. Jeremy Smith
Cllr. Elizabeth Clerk
Cllr. John Fisher

Also Present:

Sharon Smith – RFO

44/23R Apologies for Absence.

Cllr. James Sandbach.

45/23R Declarations of Interest

None declared.

46/23R Open Forum

No members of the public were present.

47/23R Town Council

- a) **It was unanimously RESOLVED** to recommend to full Council that it approves:
 - the Internal Audit Report for the financial year 2022-2023
 - the draft Internal Audit Effectiveness Review for the financial year 2022-2023
 - the Annual Income and Expenditure Accounts for the financial year 2022-2023
 - the Balance Sheet as at 31st March 2023
 - the Annual Governance Statement (Section 1) of the AGAR
 - the Accounting Statements (Section 2) of the AGAR
 - the period for the exercise of public rights from 5th June to 14th July 2023
- b) The Committee noted the two recommendations from the Internal Auditor. **It was unanimously RESOLVED** to recommend to full Council that it formally minutes the income and expenditure totals as a matter of good practice when approving the budget for the next financial year and that the Reserves Policy is reviewed during the course of the year.
- c) The Committee recorded its thanks to the RFO for the successful completion of the financial year end and audit.

48/23R Market Hall

- a) **It was unanimously RESOLVED** to recommend to the Management Committee, and subsequently to the Trustee, that it approves:
 - the Annual Income and Expenditure Accounts for the financial year 2022-2023
 - the Balance Sheet as at 31st March 2023
- b) The Committee noted that the Internal Audit report was not yet available.

49/23R Gannon Rooms

- a) **It was unanimously RESOLVED** to recommend to the Management Committee, and subsequently to the Trustee, that it approves:
 - the Annual Income and Expenditure Accounts for the financial year 2022-2023
 - the Balance Sheet as at 31st March 2023
- b) The Committee noted that the Internal Audit report was not yet available.

The meeting closed at 11:10 am

Sharon Smith - RFO

Signed _____ Date _____