

# Saxmundham Town Council



**Members of the Resources Committee are summoned to attend a meeting on Tuesday 3<sup>rd</sup> October 2023 at 12:00 noon at The Town House, Saxmundham**

## AGENDA

### 1) Apologies for Absence

To receive and approve apologies for absence.

### 2) Declaration of Interests

Councillors to declare any pecuniary or non-pecuniary interests and consider any requests for dispensation.

### 3) Open Forum

Members of the public may give their views on issues on this agenda or raise issues for future consideration.

### 4) Minutes

To resolve that the minutes of the meeting held on 5<sup>th</sup> September 2023 are a true and accurate record.

### 5) Town Council

- a) To approve the payments and note the receipts to 28<sup>th</sup> September 2023.
- b) To note the bank balances and approve the bank reconciliation as of 31<sup>st</sup> August 2023.
- c) To note the Budget versus Actual Income and Expenditure Reports as of 28<sup>th</sup> September 2023.
- d) To receive the External Auditor's Report and Certificate for the year ended 31<sup>st</sup> March 2023.
- e) To consider a request from the Amenities Committee to purchase one or two Speed Indicator Devices funded from Community Infrastructure Levy.
- f) To consider the annual review of the Risk Management Strategy and recommend approval to Full Council.
- g) To consider the annual renewal of the licence between the Town Council and IP17 Good Neighbourhood Scheme which expired on 31/05/23.
- h) To receive a report regarding legal matters pertaining to the Memorial Field, Scout Hut and Land Transfer.

### 6) Market Hall

- a) To note the payments and receipts to 28<sup>th</sup> September 2023.
- b) To note the bank balances and approve the bank reconciliation as of 31<sup>st</sup> August 2023.
- c) To note the Budget versus Actual Income and Expenditure Reports as of 28<sup>th</sup> September 2023.
- d) To receive any recommendations regarding financial matters from the Management Committee.

### 7) Gannon Institute

- a) To note the payments and receipts to 28<sup>th</sup> September 2023.
- b) To note the bank balances and approve the bank reconciliations as of 31<sup>st</sup> August 2023.
- c) To note the Income and Expenditure Report as of 28<sup>th</sup> September 2023.
- d) To receive a progress report about the PWLB loan.
- e) To receive any recommendations regarding financial matters from the Management Committee.

### 8) Small Grants

- a) To receive a report detailing grants awarded during the financial year to date.
- b) To consider an application for a grant for £1,000 from Saxmundham & District Community Interest Company to purchase chairs for the Fromus Centre.
- c) To consider an application for a grant for £5,000 from Saxmundham Adventure Playground Committee to improve the playground.
- d) To consider a request from St John's Church for a contribution to improve the disabled facilities.

### 9) Confidential Matters

- a) To consider a motion to exclude the public under the Public Bodies (Admission to Meetings) Act 1960.
- b) To receive an update regarding staffing matters.

# Saxmundham Town Council

Sharon Smith  
Acting Town Clerk/RFO  
28<sup>th</sup> September 2023