



Saxmundham Town Council

Minutes of the Amenities and Services Committee Meeting held on Wednesday 18th October 2023 at 5.30 pm at the Town House, Station Approach, Station Road, Saxmundham

Committee Members in Attendance:

Cllr Tim Lock (Chair)
Cllr Di Eastman
Cllr Charlotte Hawkins
Cllr Elizabeth Clerk
Cllr Marianne Fellowes

Also Present:

Sharon Smith – Acting Town Clerk/RFO

Actions

43/23AS **Apologies for Absence.**

Cllr James Sandbach

44/23AS **Declarations of Interest**

None.

45/23AS **Open Forum**

None.

46/23AS **Minutes of the Previous Meeting**

It was unanimously RESOLVED to approve the minutes of 11th September 2023 as a true and accurate record.

47/23AS **Matters Arising**

48/23AS **Traffic Calming Measures**

a) To consider the position of the speed survey at North Entrance.

Signed _____ Date _____

b) To consider locations for the proposed Speed Indicator Devices.

49/23AS **Memorial Field**

a) To receive a progress report about the Memorial Garden and Remembrance Day.

b) To receive and consider a proposal for a centre roundel for the Memorial Garden.

c) To receive a progress report about the replacement bridge.

50/23AS **Play Areas**

a) To receive and consider the annual play equipment inspection report from ROSPA.

Signed _____ Date _____

b) To receive a progress report about the Wildlife Walk.

51/23AS **High Street and Markets**

a) To receive a progress report about the weekly markets.

b) To consider temporarily standing down the High Street flags.

52/23AS **Bins and Footpaths**

a) To consider and approve stickers for dog waste bins.

b) To receive and consider a report about footpath maintenance.

Signed _____ Date _____

53/23AS **Financial Year 2024-2025**

To consider first draft recommendations for the Amenities and Services element of the Town Council's budget for 2024-2025.

54/23AS **Next Meeting**

The next meeting is scheduled for Wednesday 8th November 2023 at 5:30 pm.

The meeting closed at pm
Sharon Smith – Acting Town Clerk/RFO

Signed _____ Date _____