



## Saxmundham Town Council

Members of the Town Council are summoned to attend a meeting on Monday 13<sup>th</sup> November 2023 at 7:00 pm at the Market Hall, 29 High Steet, Saxmundham

### Agenda

**1. Apologies and Approvals for Absence**

**2. Members' Declarations of Interest and Considerations of Requests for Dispensations**

**3. Open Forum**

- a) To receive a briefing from Suffolk Energy Action Solutions regarding the Sealink energy project.
- b) To receive a briefing from the Environment Coordinator regarding the Suffolk Climate Change Partnership.
- c) To receive a report from County Councillor Richard Smith.
- d) To receive a report from District Councillor John Fisher.

**4. Minutes**

- a) To resolve that the draft minutes of the meeting held on 9<sup>th</sup> October 2023 are a true and accurate record.
- b) To receive the minutes of the Resources Committee meetings held on 3<sup>rd</sup> and 12<sup>th</sup> October 2023.
- c) To receive the draft minutes of the Amenities and Services Committee meeting held on 18<sup>th</sup> October 2023.
- d) To receive the minutes of the Planning and Development Committee meeting held on 27<sup>th</sup> September 2023 and 18<sup>th</sup> October 2023.
- e) To receive the draft minutes of the Market Hall Management Committee meeting held on 2<sup>nd</sup> October 2023.
- f) To receive the draft minutes of the Gannon Institute Management Committee meeting held on 2<sup>nd</sup> October 2023.

**5. General Power of Competence**

To confirm that the Council meets the eligibility criteria for adoption of a General Power of Competence as defined in the Localism Act 2011 and The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and to resolve to adopt a General Power of Competence.

**6. Consultations**

- a) To consider a response to the National Grid Sea Link statutory consultation.
- b) To consider a response to the Suffolk County Council public library consultation.
- c) To consider a response to the East Suffolk Council polling station review.

**7. Neighbourhood Plan**

- a) To receive a report from the Chair of the Steering Group.
- b) To appoint Cllr Benjamin Gulliford as a member of the Steering Group.

**8. Reports**

- a) To receive a report from the Chair of the Town Council.
- b) To receive a report from the Town Clerk.
- c) To receive an energy projects' report from the Town Clerk.
- d) To receive a crime report from the Town Clerk.

**9. Legal**

To consider and approve the terms for shared maintenance costs for the High Street land transfer.

**10. Finance**

- a) To note the payments and receipts for the Town Council, Market Hall and Gannon Institute for October 2023.
- b) To note the bank balances for the Town Council, Market Hall and Gannon Institute as at 31<sup>st</sup> October 2023.
- c) To review the budgeted versus actual income and expenditure reports for the Town Council, Market Hall and Gannon Institute as at 31<sup>st</sup> October 2023.

**11. Correspondence**

To note the correspondence received since the last meeting and take any necessary action.

**12. Confidential Matters**

- a) To consider a motion to exclude the public under the Public Bodies (Admission to Meetings) Act 1960.
- b) To receive a staffing report from the Town Clerk.

**Sharon Smith**  
**Town Clerk/RFO**  
**9<sup>th</sup> November 2023**