



# Saxmundham Town Council

Members of the Resources Committee are summoned to attend a meeting on Tuesday 9<sup>th</sup> January 2024 at 12 noon at the Town House, Station Approach, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

Councillors to declare any pecuniary interests or non-pecuniary interests and consider requests for dispensations.

### 3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

### 4. Minutes

To resolve that the minutes of the meeting held on 5<sup>th</sup> December 2023 are a true and accurate record.

### 5. Town Council

- a) To approve the payments and note the receipts to 31<sup>st</sup> December 2023.
- b) To note the bank balances as at 31<sup>st</sup> December 2023.
- c) To approve the bank reconciliations as at 30<sup>th</sup> November and 31<sup>st</sup> December 2023.
- d) To note the budget versus actual income and expenditure report as at 31<sup>st</sup> December 2023.
- e) To consider an application for a grant from Citizens Advice East Suffolk.
- f) To receive any recommendations regarding financial matters from the Amenities and Services Committee.

### 6. Financial Year 2024-2025

- a) To further consider the draft budget and agree the recommendation to full Council regarding the precept level for 2024-2025.
- b) To further consider the level of earmarked and general reserves for 2024-2025.

### 7. Market Hall

- a) To approve the payments and note the receipts to 31<sup>st</sup> December 2023.
- b) To note the bank balances as at 31<sup>st</sup> December 2023.
- c) To approve the bank reconciliations as at 30<sup>th</sup> November and 31<sup>st</sup> December 2023.
- d) To note the budget versus actual income and expenditure report as at 31<sup>st</sup> December 2023.
- e) To receive any recommendations regarding financial matters from the Management Committee.

### 8. Gannon Institute

- a) To approve the payments and note the receipts to 31<sup>st</sup> December 2023.
- b) To note the bank balances as at 31<sup>st</sup> December 2023.
- c) To approve the bank reconciliations as at 30<sup>th</sup> November and 31<sup>st</sup> December 2023.
- d) To note the budget versus actual income and expenditure report as at 31<sup>st</sup> December 2023.
- e) To receive any recommendations regarding financial matters from the Management Committee.

### 9. Next Meeting

To note the date and time of the next meeting which is scheduled for Tuesday 6<sup>th</sup> February 2024 at 12 noon.

**Sharon Smith**  
**Town Clerk**  
**4<sup>th</sup> January 2024**