



Saxmundham Town Council

Members of the Resources Committee are summoned to attend a meeting on Tuesday 5th December 2023 at 12:00 noon at The Town House, Saxmundham

AGENDA

1) Apologies for Absence

To receive and approve apologies for absence.

2) Declaration of Interests

Councillors to declare any pecuniary or non-pecuniary interests and consider any requests for dispensation.

3) Open Forum

Members of the public may give their views on issues on this agenda or raise issues for future consideration.

4) Minutes

To resolve that the minutes of the meetings held on 7th November 2023 and 21st November 2023 are true and accurate records.

5) Town Council

- a) To approve the payments and note the receipts to 27th November 2023.
- b) To note the bank balances as at 27th November 2023.
- c) To note the Budget versus Actual Income and Expenditure Report as at 27th November 2023.
- d) To consider investing £30,000 in the CCLA Public Sector Deposit Fund.

6) Budget 2024-2025

- a) To receive a report about the Christmas 2023 event.
- b) To further consider the draft budget.
- c) To further consider the Community Infrastructure Levy priorities.
- d) To further consider the level of earmarked and general reserves for 2024-2025.

7) Market Hall

- a) To note the payments and receipts to 27th November 2023.
- b) To note the bank balance as at 27th November 2023.
- c) To note the Budget versus Actual Income and Expenditure Report as of 27th November 2023.
- d) To receive any recommendations regarding financial matters from the Management Committee.

8) Gannon Institute

- a) To note the payments and receipts to 27th November 2023.
- b) To note the bank balances as at 27th November 2023.
- c) To note the Income and Expenditure Report as of 27th November 2023.
- d) To receive any recommendations regarding financial matters from the Management Committee.

9) Staffing Matters

- a) To agree to backdate the staff salaries to the agreed National Joint Council for Local Government Services pay rates applicable from 1 April 2023.
- b) To delegate authority to the Staffing Sub-Committee Chair and the Town Clerk to appoint a Deputy Town Clerk.

Saxmundham Town Council

Sharon Smith
Town Clerk/RFO
29th November 2023